

MINUTES Bloomfield Borough Council November 6, 2018

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V, Kevin C. Weller, Charles N. Summers, Michael J. Smith, Pierce L. Clouser and Karl L. Cless.

Also present: Secretary Danielle Shope, Assistant Secretary Kathleen Miller, Borough Zoning/Permit Officer Ed Albright, Jr., Borough Employee Damon Hartman, Planning Commission representative Nathan Mohler, Mayor Arlis Krammes, Borough Enforcement Officer Harry Nazzaro, HRG Borough Engineer Michael T. Postick, Solicitor Richard Wagner, Tineill Hartman, Rita Metcalf and Reed Hoffman.

President Anderson called the meeting to order at 7:00 p.m.

MEETING OPENING

Recording of the Meeting – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 3 minutes to present their concern. Individuals have 10 minutes to present their concern if they are on the agenda. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

Approval of Minutes – Councilman Smith made a motion, seconded by Councilman Weller, to approve the October 2, 2018 minutes as presented. Motion carried.

Approval of Budget Meeting Minutes – Councilman Smith made a motion, seconded by Councilman Summers, to approve the October 15, 2018 budget meeting minutes as presented. Motion carried.

Approval of Financial Report – Councilman Clouser made a motion, seconded by Vice President Patterson, to approve the financial report for October 2018 as presented. Motion carried.

Executive Session - Council adjourned into an Executive Session at 7:05 p.m.. At 7:12 p.m. Councilman Summers made a motion to reopen the Borough Council meeting, seconded by Councilman Weller. Motion carried.

PUBLIC COMMENTS

Kathleen Miller, Vice President of the Bloomfield Public Library Board presented to Borough Council the name of Julia McGuigan to be accepted as the new Library Director. Councilman Clouser made the motion to approve, seconded by Councilman Cless. Motion carried.

Mr. Reed Hoffman and his daughter Rita McCalf presented a rendering of the new café/apartment building they are planning for the old W.J. Moore Insurance building located in the square. This is in for code review. They hope to start construction in 2019 with phase one happening on the upstairs apartment. Then, phase two being the café downstairs. Mr. Nathan Mohler, Planning Commission Representative, stated the Commission approves this project and gave this project a positive recommendation to Borough Council.

President Anderson stated possibly the County would be amenable to allowing the café use of the parking lot beside this building.

ENFORCEMENT

Solicitor's Report – Mr. Wagner stated it was brought to his attention that some of the code enforcement officers have been verbally accosted and threatened by citizens while doing their duty. This is a crime in Pennsylvania. If it continues, the code enforcement officer can call the state police or they can file a private complaint. If this continues, the District Attorney suggests the code enforcement officer get the name and address of the person with whom he has had the altercation and turn it over to the state police to investigate. Solicitor Wagner suggests the Council let members of the community know the borough stands behind the officers. The officers can take a picture of these accosting people, but may not take an audio recording.

Lot #30 Pump Station - Solicitor Wagner reported the court appointed receiver Robin Holman-Loy was challenged by one of the parties in the corporation as to this continued appointment. The challenge came as a result of her father being the solicitor many years ago. This challenge has not been acted upon as yet. A conference before the court has been moved to December. Mr. Wagner wants to sit in on the conference to make the determination that the Borough's interests are protected because the Borough pump station is on Lot 30 and the integrity of the sewer system down there depends upon that. He will keep Council posted as this process moves forward.

Mr. Wagner stated there was a bid awarded for purposes of trash in the Borough and there has been a challenge to that bid. Mr. Wagner's firm does a lot of motor vehicle defense work and when he did a conflict check it turns out some of the trash business drivers may be drivers of this firm. This precludes him from getting involved in the issue. The Borough has already secured other council, Scott Cramer from Duncannon, to handle this issue.

President Anderson noted that Mr. Wagner has paid his parking ticket!

Enforcement Committee Report – Councilman Weller had no report.

Mayor's Report – Mayor Krammes stated there is a situation with handicapped parking on the square by one particular resident living beside the Chamber of Commerce. She can park there after hours, but no more than two hours during the day. Mayor Krammes has been to her apartment about four times. She wants her own personal handicapped space in the square. Mayor Krammes told her granddaughter this was not possible. There are places she can park beyond Representative Keller's office. Mayor Krammes told the granddaughter to come to the meeting so this can be explained, but she did not attend because she lives in Harrisburg. President Anderson stated it is not the Borough's responsibility to provide residents with parking spaces, that is up to their landlord.

The Mayor stated the Morrison property in the development has cleaned up, somewhat, but has created more trash. He will be fined the next time he is caught burning because of the Borough ordinance against burning.

Mayor Krammes reported 19 parking tickets were issued in the month of October with 8 still unpaid. A ticket was turned in with a handicapped placard saying they had an extra hour. Once the Department of Transportation is questioned about this, the ticket will be reissued if the extra hour is incorrect.

Mayor Krammes stated Robin Holman is putting a new roof on the law office and having trees trimmed. The Mayor gave her permission to put up cones in several parking spaces.

Borough Enforcement Officer's Report - BEO Nazzaro reported things were pretty quiet and Trick or Treat went well. He reported that he heard a fire alarm sounding at Carson Long and advised the Caretaker. The Caretaker stated the system was disconnected from the phone service and as a result this alarm would be going off often. They have no fire alarms connected to outside monitoring. He had a frightened female who had a male "jump" out of the bushes at her which turned out to be just a prank. He reprimanded the boys who apologized and reminded them how easily pranks could go wrong. He had an angry resident who has been a long-term issue come to his home as a result of a warning and he was very loud and hostile on Mr. Nazzaro's porch. Mr. Nazzaro advised him that he was not allowed to stop by his home and spoke to the Mayor as well. There was a significant burglary reported last month as well as several other break ins around October 5th and 6th. Fortunately, this has not continued and Mr. Nazzaro continues to change patrol times to try to be as unpredictable as possible. He located and advised PPL of dead streetlights on multiple occasions. The following warnings were given last month: uninspected vehicles on street – 9; junk/trash -2; parking on sidewalk -2; parking violations – 20 (many were parking the wrong way); illegal dumping -3; during a Saturday game event at Park He issued many parking warnings to attendees.

President Anderson asked Mr. Nazzaro write up a detailed report about the resident who is harassing him for Solicitor Wagner.

ADMINISTRATIVE

Announcements and Correspondence –

President Anderson reported Council met on October 15, 2018 to create the proposed budget which will be available for public review between November 12-23, 2018.

Councilman Smith made the motion that Council approves a 1.5% salary increase for all Borough employees for 2019, seconded by Councilman Summers. Motion carried. This would be an overall increase of \$1,974.00. This will be included in the budget.

Councilman Smith made the motion to allow health care benefits for married employees' spouses at a cost share of 15%, seconded by Councilman Cless. Motion carried. President Anderson stated this would also be included into budget and that this shows the Council is receptive to employee needs.

Councilman Cless stated the empty Join Hands room will be taken over by COG.

There is no information yet from Gary Baker on health insurance reported Councilman Smith. A number is needed by December.

Water Authority Report - Mr. Albright reported the interim funding has been approved by Pennian Bank for Well 3. The infiltration test has been started which will take three months. They are continuing on with the planning of the building and as soon as DEP gives the go ahead the bidding process can start.

Planning Commission Report – Please reference the public comments section

Zoning/Permit Officer's Report - Mr. Albright reported receiving one permit application for a coffee shop at the old Robb house (12 North Carlisle St.), but the plans were incomplete. Council told Mr. Albright to send the permit and check back with an explanation as to why it was incomplete.

Administrative Committee Report – Councilman Cless reported a new contract for borough electric service has been negotiated with Talen Energy for 5.8 cents/kwh with a 60 month fixed term. The savings will relate to approximately \$7,500/yr. compared with the current cost of 7.2 cents/kwh. The new term will begin 12/2019.

Negotiations on a new lease for the available upper level office space are progressing. It will require the purchase of more carpet runners to protect the carpet.

The Eckert/McNellie property rezone project is in full swing. The public hearing notice was properly posted in the newspaper and on the premises in question. The hearing will be conducted November 7th at 7:00 p.m. in council Chambers.

He received a response from Richard Deen, PennDot Engineer, with information regarding the installation of radar detecting type speed limit signs at both ends of the borough to slow speeders as the signs do little to provide enforcement without the presence of PSP.

Building maintenance issues performed: a) The installation of the HVAC systems for the borough office and council chambers is complete. Warranty documents were filed. Now, awaiting invoice from installer for payment. b) Optimized all borough computers for peak performance. An intermittent communication issue with the office printer has been fixed. The global water data flow logger has been connected to the new sewer plant computer and is now functional. c) Rebuilt the urinal flush valves in the lower level men's room. d) replaced the lower level dusk/dawn light sensor.

President Anderson wants to meet with every organization that uses the building to let them know of this ongoing bathroom vandalism to try to curb this behavior. Vice President Patterson suggested this is a good time to move forward with the security cameras project.

FEMA/PEMA Report - Councilman Cless had nothing to report. President Anderson stated that is reviewing papers she came across a statement from Jake Baughman saying that the Borough might need an ordinance for the declaration of a state of emergency in case of a snow event. She asked Solicitor Wagner to research this.

PCBA/COG – Mr. Albright reported there is a meeting on November 8, 2018. He reported they have security cameras at the well 3 site and they are working well.

Capital Tax Collection Bureau Report – Councilman Cless reported the quarterly meeting was held October 17, 2018. Disbursements were reviewed and approved. The 2019 budget was approved with an increase in commission rate for Perry and Juniata counties from 1.5% to 2%. The increased revenue will be shared with the participating municipalities. The new dates for CapTax to use the Council Chambers will be December 12, 2018 and then April 17, 2019, July 17, October 16, and December 11, 2019.

AESTHETICS

Aesthetics Committee Report – Councilman Summers reported they are getting ready for the tree lighting which is November 25, 2018 at 5 p.m. President Anderson and Mr. Hartman will meet with Mr. Steve Naylor on November 14 or 15, 2018 to select the tree. President Anderson asked about pulling out the vegetation around the spring. Mr. Summers will do this.

FINANCE, INSURANCE, AND SAFETY

Finance, Insurance & Safety Report - Vice President Patterson reported the insurance end of it is being handled by Councilman Cless who is looking into insurance needs for the Borough. It is a long process. Mr. Patterson spoke with the Cupp Insurance Agency on another matter and it is being pushed through.

Grants – Councilman Smith asked Mr. Postick to report on these. Mr. Postick reported all construction work is complete on the McClure Street Storm Sewer and Water improvements and has been accepted. Payment of final retainage is on hold until SEDA/COG has determined that the contractor (Detraglia) has submitted to them all required project paperwork, and that such paperwork is deemed acceptable by SEDACOG. Borough can then pay its retainage concurrent with SEDA/COG's final payment. As of the week of October 21, 2018 Kappe Associates completed the replacement of the disinfection system equipment at the wastewater treatment plant, in accordance with the purchase and installation agreement with them. HRG has completed investigative work to characterize a potential project of improvements to a number of intersections in the Borough and to investigate potential project funding sources for the project. In general the project would involve the bidding and construction of new and/or upgraded ADA ramps and crosswalks at likely 4 or 5 critical Borough intersections. The Borough has already preliminarily allotted \$20,000 into its 2019 budget to provide for the construction of such a project. HRG has researched alternative sources of funding for this project, particularly those recommended under the Safe Routes to Schools program. Such potential funding sources are:

1. Municipal Liquid Fuels Funding
2. Congestion, Mitigation and Air Quality (CMAQ) Funds
3. Highway Safety Funds
4. Community Development Block Grants (CDBG)
5. Automated RedLight Enforcement (ARLE) Funding
6. PennDOT Discretionary Multimodal Transportation Funding (MTF)

HRG requests to submit a proposal to the Borough to define the engineering services needed to generate a set of documents to identify the selected intersections, design the proper and appropriate improvements, and allow for competitive bidding. Also included in the proposal will be the efforts needed to obtain and administer any alternative funding. It is likely that the use of Liquid Fuels funding will be most practical, with CDBG funding another possibility. The annual Liquid Fuels funds received by the Borough can be used in their entirety towards an ADA ramp construction project. This engineering proposal can be discussed and acted on at the December Borough Council meeting.

Personnel Committee Report- Councilman Smith has nothing else to report.

RIGHTS OF WAY & UTILITIES

Rights of Way & Utilities Committee Report - Vice President Patterson stated everything has been addressed by Mr. Postick above. Mr. Patterson stated the weather has not cooperated with leaf pickup so leaf pickup will be extended another two weeks. Vice President Patterson reported on the Bloomfield Centre-Carroll Swimming Pool which was built in 1960. There is a significant storm water issue with the pool. It was decided that all three entities will divide the cost of this storm water project among themselves.

Mayor Krammes stated that she asked for no money for the mural but the younger generation does not know what the mural portrays. She asked the Council to pay for a plaque explaining the mural is the dedication of the monument in 1898. The Mayor will bring a dollar amount to Council for approval.

President Anderson stated she attended the dedication of the Perry County Memorial Wall in Marysville. It is very well done and she feels that Bloomfield Borough should show their support for this project by

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purchasing two bricks for the walkway. Each brick is \$100. President Anderson made the motion to expend \$200 to purchase two bricks for this walkway, seconded by Councilman Summers. Motion carried.

CLOSING COMMENTS

There being no further business, upon motion by Councilman Weller, seconded by Councilman Cless, the meeting adjourned at 8:08 p.m. The next meeting is Tuesday, December 4, 2018 for a regular meeting at 7:00 p.m. Motion carried.

Respectfully submitted,

Kathleen Miller, Assistant Secretary