

MINUTES Bloomfield Borough Council November 1, 2016

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V., Michelle L. Jones, Michael P. Pray, Karl L. Cless and Pierce L. Clouser, Jr. Patricia A. McCarty excused absence.

Also present: Mayor Arlis Krammes, Borough Secretary Danielle Shope, Assistant Secretary Kathleen Miller, Zoning/BBCEO/Water Authority Officer Edward Albright, Jr., Solicitor Richard Wagner, Perry County Times Reporter Jim Ryan, Bloomfield Borough Planning Commission Chair Melanie Rowlands, Bloomfield Water Authority/Alternate COG representative Steve Dowell, Girl Scout Laura Steele, Marla Steele, Terry E. Mullen from the New Bloomfield VFW, Nittany Media representatives Michael Hain and Mark Van Duse, John McAdoo and Borough residents Peg and Herb Robb, and Harry Nazzaro.

President Anderson called the meeting to order at 7:00 p.m.

MEETING OPENING

Recording of the Meeting – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 10 minutes to present their concern. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

Approval of Public Hearing Minutes - Councilman Cless made a motion, seconded by Councilman Pray, to approve the October 3, 2016 Public Hearing minutes as presented. Motion carried.

Approval of Minutes – Councilman Pray made a motion, seconded by Vice President Patterson, to approve the October 4, 2016 minutes as presented. Motion carried.

Approval of Budget Meeting Minutes - Vice President Patterson made a motion, seconded by Councilman Clouser, to approve the October 17, 2016 Budget minutes as presented. Motion carried.

Approval of Financial Report – Councilman Clouser made a motion, seconded by Vice President Patterson, to approve the financial report for October 2016 as presented. Motion carried.

PUBLIC COMMENTS

LAURA STEELE: MEMORIAL WALL - Laura Steele, 12th grade Newport Girl Scout Ambassador, would like to place a granite memorial wall and meditation garden to honor all Perry County veterans who have died in combat from WW I to present day as her Girl Scout project. She will partner with local businesses, VFW's etc. to raise the money for the project. She would like the memorial in the County Seat. She would like it placed on the lawn of the Market Place Common area which is owned by the County. She met with the Perry County Commissioners October 10, 2016 and they seemed excited about the project.

Miss Steele was told to contact Mr. Edward Albright to find out about any ordinances of which she would need to be aware. He suggested she come speak to Borough Council about these ordinances. Mr. Albright said it was up to Borough Council as to what they want to place in their historical district. There is no ordinance against it. Vice President Patterson stated that since the land is owned by the County, Borough Council has no authority over that property. Planning Commission chair Melanie Rowlands asked questions about the size of the monument. It is estimated to be 12 foot long and 6 feet tall with approximately 125 names across all branches of the military. Solicitor Wagner stated the owner of the property is the County, but the use of the property is governed by Borough regulations and if the Borough does not have a regulation governing the use of that property, the Borough can do whatever it wants with the property. Mr. Wagner suggests there be a rough draft of what they want to use that property for and have it reviewed by the Planning Commission to be sure it does not violate any ordinances and then go back to the County stating the Borough use has been approved so now show us where we can place it on your land. Mr. Wagner recommended this monument plan be handed over to the Planning Commission. President Anderson stated Ms. Rowlands and her Planning Commission should look into this plan to make sure no ordinances are in violation and President Anderson will meet with the County Commissioners to find out what their intentions are and get a written agreement to go forward with this plan. Ms. Rowlands asked to receive contact information from Miss Steele so they can have discussions and present feedback. This was agreeable to Miss Steele. Discussion followed about whether the submission is a sign or monument. Ms. Rowlands met with Miss Steele in the hallway to continue their discussion.

NITTANY MEDIA - Nittany Media representatives spoke to Borough Council. Michael Hain introduced himself and Mark VanDuse from Nittany Media. Mr. Hain stated he was here primarily to facilitate the Council and to see if Council had any questions, etc. He stated how efficient this Borough Council has been. He noted that Nittany has been working with New Bloomfield on a 30 year-old franchise agreement. Councilman Pray stated communication has been through Cohen Law and they are waiting for Nittany Media to respond with a final draft. That was in late September. Nittany Media said they heard nothing from Cohen Law. President Anderson stated Council will check with Cohen Law to make sure they have Nittany's changes and stated this has been dragging on way too long. President Anderson stated they do not want a fee for any of the Nittany customers, but want to hold Nittany Media accountable for good service and good customer care for the New Bloomfield residents that are clients of Nittany Media. Councilman Cless asked about the type of hardware upgrades the Borough can anticipate, if any. Mr. Hain said there can be upgrades installed. In summation, Mr. Hain stated Nittany Media is privileged to be part of this community and is embarrassed to hear about unsatisfied customers. Councilman Pray checked and the last communication he received from Cohen Law Group directed to Nittany Media was on September 28, 2016. Mr. Hain asked Councilman Pray to forward that communication to him. Councilman Pray told Mr. Hain they are comfortable with what the Cohen Law Group has provided. Mr. VanOuse passed out Nittany Media brochures to Council members.

ENFORCEMENT

Solicitor's Report –

Development, Judicial Judgment – Mr. Richard Wagner stated last Friday, October 28th at 1:00 p.m. was the hearing before the Court of Common Pleas of Perry County for the declaratory judgement and the Court ruled that the streets belong to the original owner of Lakeside. Solicitor Wagner has asked our engineer to provide descriptions of the streets so it can be placed in deeds and forward them to Lakeside for purposes of execution dedicating the streets to the Borough. There is a provision of the Borough code allowing the Borough to, by ordinance, take over laid out, opened, but undedicated streets. This gives the Borough relief in the event the now-declared owners do not give us a deed to the property. Mr. Wagner stated we are on the last leg of having this project taken care of. If the Borough gets a deed, it gets recorded. If we do not get a deed, the ordinance takes over and the Borough will get its liquid fuels. There

is a 30-day period to file an appeal from the decision of the Court. As soon as Mr. Wagner gets the report back from the engineers he will send it out immediately giving a time frame of 10 days in which to answer.

Development Pump Station - As far as Solicitor Wagner knows this is basically the same. He is not aware of any change in this.

Blighted/Disrepaired Homes - Solicitor Wagner stated that he noted that Council was going to sit down and come up with some ideas. Mr. Wagner offered to sit down with a committee to discuss this matter. President Anderson suggested this was a good idea and that the committee consist of Councilman Clouser on Enforcement, President Anderson, Mayor Krammes and Mr. Wagner. He agreed.

Enforcement Committee Report – Councilman Clouser had nothing to report.

Mayor's Report – Mayor Krammes reported things have been going well in the Borough but there was some political spray painting on Main Street and South Carlisle Street. A stop sign was also spray painted. Mayor Krammes called the State Police to report this. Trick or Treating went well. The Mayor asked the State Police to come since there were so many children. One uniformed State Trooper stood in front of the Court House giving out candy and interacting with the children. The Halloween Parade was a success.

Parking Enforcement Officer Report - Mayor Krammes stated 14 parking tickets were issued for the month of October with 4 still unpaid.

Borough Enforcement Officer Report - Temporary Enforcement Officer Mr. Edward Albright issued 9 warnings. There were 8-9 other issues that Mr. Albright took care of by talking with the people. The librarian was asked to turn off the Wi-Fi when the library closed so people would not be sitting around at night using the free Wi-Fi. Halloween went well although there were a lot of kids from out of town. See his attached report.

ADMINISTRATIVE

Announcements and Correspondence – President Anderson announced Join Hands has renewed their lease for another 3 years. The Library meets November 7th to discuss their new lease and Council needs to know if it is acceptable to the Library Board by November 18th.

President Anderson reported the proposed budget is typed up and asked if there were any questions about the budget. Councilman Cless questioned the budgeted memberships line item. Secretary Shope stated there has never been any question from the auditors about having only 1 line item for memberships and that is how it has always been done. There is nothing on the chart of accounts that permits her to break memberships out by line item.

Councilman Clouser questioned donations. He thought certain donations were stopped for certain organizations. He was shown the list of organizations the Borough gives to and he was agreeable to giving to organizations that benefit the community.

Vice President Patterson had a budget adjustment under account #429.374 maintenance/equipment in the sewer budget. \$110,000.00 was budgeted for the UV system figuring they were going to have to do it this year. The engineering firm feels the Borough can go at least another year before doing a complete upgrade. Vice President would like to reduce the amount budgeted by \$80,000. \$30,000.00 should be kept in this account in case a control panel would need replacing. No motion is needed.

President Anderson moved on to Ordinance # 323, the Wireless Cell Tower Ordinance. Councilman Cless stated that we have met all the parameters of the Tri County Planning Commission. The ordinance is extremely long but it was advertised in the paper for two weeks. Councilman Cless made a motion, seconded by Councilman Clouser, to pass Ordinance #323. Motion passed.

President Anderson mentioned Ordinance #324, the McClure Street extension. At last month's meeting a representative from the Wayne Leshner group made a request of Council to vacate the remaining portion of McClure Street extension and it has been advertised for the proper two weeks in the paper. Councilman Cless had questions from residents as to who is going to take care of the swail, etc. There is an appeal process the residents can follow. The residents will be notified by mail and they have 40 days to appeal. Councilman Clouser made a motion, seconded by Councilwoman Jones, to vacate the remaining portion of McClure Street. Motion passed with Councilman Cless deferring.

Water Authority Report - Mr. Albright reported the good news that as soon as the bid is accepted the Borough can start on the water lines on McClure Street. Well site 3 was surveyed and corners put in with monuments and the piers marked out so they are ready for boring. No movement from DEP. They are going to try to find some more government money to help out with this project.

Planning Commission Report - Ms. Rowlands reported the Commission met and discussed the building renovations on 20 West Main Street, which was previously owned by Louis Hartford. Mr. John McAdoo is the present owner. It is currently listed as a commercial property and taxed that way. Mr. McAdoo would like to change it into two apartments. The historic district allows for that. Mr. McAdoo also plans to put off street parking in the back. The Aesthetics Committee reviewed this property as well and looked at the changes to be made. The front porch will be removed and a dark blue high quality lap siding will be used on the exterior. The facade will be cleaned up and made symmetrical. Councilwoman Jones made a motion, seconded by Councilman Cless, to grant a special exception to change this building's use from a commercial to a multi-family, maximum of two, unit building. Motion passed.

Councilwoman Jones made a motion, seconded by Vice President Patterson, to accept the changes as shown in the building plans for 20 West Main Street. Motion passed.

President Anderson thanked Mr. McAdoo on behalf of Council and welcomed him into the community and they look forward to him making a great contribution to New Bloomfield.

Zoning/Permit Officer's Report - Mr. Albright reported he passed Mr. McAdoo's plans on to the Planning Commission. President Anderson received a phone call about the possibility of having a parade of 100+ cars in the Borough in June of 2017. This event would go to the Mayor. President Anderson will confer with Mayor Krammes about this event.

Administrative Committee Report – Councilman Cless reported he requested a quote from Steve Peters Masonry to repair the deteriorating face of the west wall of the Borough Building, remove and install concrete base to replace failing interior section of the handicapped ramp wall, replace the initial 90 feet of the walkway at the handicapped ramp and pour concrete floor at the playground pavilion (concrete work only)...the Borough will provide labor to remove materials from the site to reduce costs. Cost projection for concrete work is only \$6,000.00 based on efficient use of a full truck load at \$130/yd. vs. \$200/yr. with a smaller load. An early spring 2017 time table for completion is expected. Vice President suggested Councilman Cless make recommendations to the budget for beyond the \$6,000 to include equipment. Councilman Cless will check with Damon about equipment rental costs.

The 2 (20"X38") basement hopper windows need to be replaced on the west end of the building. This can be integrated into the 2017 concrete ramp project (\$250 each to custom build).

Councilman Cless discussed with Mike Burns at Join Hands responsibilities for future upgrades to the room. Carpet and electrical will be done by the Borough between Christmas and New Year. Construction of the sound proof privacy office will be completed and paid for by Join Hands. Received update on carpet costs from Bill's Flooring Covering from last year's estimate: there is a slight increase to \$3,822. Councilman Cless will purchase wiring materials and install electrical service line to the Join Hands room to reduce costs (anticipate less than \$250).

FEMA/PEMA Report - Councilman Cless reported he received the FEMA Fall 2016 Resilience Report. Nothing of significance happened in Region III.

As of tonight the Borough has not received their FEMA/PEMA check for the 2015 storm recovery. Vice President Patterson will check about this situation.

PCBA/COG – Mr. Albright had nothing to report.

Capital Tax Collection Bureau Report - Councilman Pray stated the October meeting was cancelled because of moving to a new location.

AESTHETICS

Aesthetics Committee Report - Councilwoman McCarty was absent but she asked President Anderson to make it known that Mrs. McCarty found 2 additional lampposts. These lampposts are no longer being made by Yale Electric. Each are \$1,200. The Aesthetics committee does have the money (\$2,565.35) in their budget. Only 1 is needed at this time, but 2 will be purchased in case an extra is needed in the future.

The Community Christmas Tree Lighting is November 27, 2016 at 5:00 p.m. in the Market Square.

TELECOMMUNICATIONS

Telecommunications Committee Report - Councilman Pray stated he has a call into Cohen Law Group, but has no report to give until he hears back from their attorney.

Wireless Ordinance Proceedings Report - Councilman Cless asked for this item to be removed from the agenda because it has been completed.

FINANCE, INSURANCE, AND SAFETY

Finance, Insurance & Safety Report - Vice President Patterson had no report.

Grants Report - Councilwoman Jones reported a grant was submitted last week for the UV light project at the sewer plant in the amount of \$98,000. No timeline was given for a response.

Personnel Committee Report - Councilwoman Jones recommended the Council approve hiring Harry Nazarro for the Borough Enforcement Officer's position. He was interviewed, double checked his resume, has all clearances submitted, etc. The position has been tentatively offered to him pending Council approval with an expectation of 15 hours of work per week. He will negotiate with the Mayor his specific time. His start date would be November 16, 2016. Councilman Clouser made a motion, seconded by Vice President Patterson, to accept Mr. Nazarro for the Borough Enforcement Officer position. Motion passed. President Anderson welcomed Mr. Nazarro.

RIGHTS OF WAY & UTILITIES

Rights of Way & Utilities Committee Report - Vice President Patterson had nothing further to report other than the fact they are still working on the second bridge. President Anderson reminded Vice President Patterson that they do have a bid of \$3,500 from HRG to do the second bridge inspection. Councilman Pray made a motion, seconded by Councilman Clouser, to accept this bid. Motion passed.

CLOSING COMMENTS

There being no further business, upon motion by Councilman Clouser , seconded by Councilman Pray, the meeting adjourned at 8:20 p.m. to meet on Tuesday, December 6, 2016 for a regular meeting. Motion carried.

Respectfully submitted,

Kathleen Miller, Assistant Secretary