

MINUTES
Bloomfield Borough Council
May 2, 2017

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V., Michelle L. Jones, Charles N. Summers, Michael P. Pray, Pierce L. Clouser, Jr. and Karl L. Cless.

Also present: Mayor Arlis Krammes, Borough Secretary Danielle Shope, BEO Officer Harry Nazzaro, Borough Solicitor Richard Wagner, Borough Zoning Officer Ed Albright, Jr., Borough Engineer (HRG) Mike Postick, Antique Auto Club of America representative Don Barlup, Perry County Times reporter Jim Ryan and Bloomfield Borough residents Carol Flickinger, Peg Robb, and Herb Robb.

President Anderson called the meeting to order at 7:00 p.m.

MEETING OPENING

Recording of the Meeting – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 10 minutes to present their concern. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

Approval of Minutes – Councilman Cless made a motion, seconded by Councilwoman Jones, to approve the April 4, 2017 minutes as presented. Motion carried.

Approval of Financial Report – Councilman Clouser made a motion, seconded by Vice President Patterson, to approve the financial report for April 2017 as presented. Motion carried.

PUBLIC COMMENTS

Don Barlup, President of the Antique Auto Club of America, explained how on June 7th New Bloomfield will be hosting an event of over 125 antique cars. Between 9:00 a.m. - 11:00 a.m., the antique cars will be arriving from Gettysburg. The cars will be parking at the “Old Ford” building. The approximately 275 people will make a coffee stop at the old Tressler Service Station. After the coffee stop, the cars will travel to the Blain Picnic Grounds for lunch. Since a donation from the Auto Club is being given to the New Bloomfield Fire Company, it was recommended that the Fire Police be used to help with crowd control and safety. The public is invited to view the antique cars. Mr. Barlup gave out free tickets to any in attendance at the Council meeting who may want to visit the Antique Auto Club of America. Solicitor Wagner made a recommendation the Club put signage out to inform incoming traffic of pedestrians crossing the street.

President Anderson then called for an executive session. Vice President Patterson made a motion to adjourn into executive session, seconded by Councilman Pray. Motion carried. The Council adjourned into executive session at 7:09 p.m. At 7:16 p.m., Vice President Patterson moved to adjourn the executive session, seconded by Councilwoman Jones. Motion passed.

ENFORCEMENT

Solicitor's Report – Mr. Richard Wagner commented about the ordinance passed a month ago (#328) where there was a misnamed street. There is now a new ordinance addendum correcting the street name from Evergreen to Timber.

Development Pump Station – Mr. Wagner is aware of the efforts that the Borough took with certain residents affected by the pump station. The Borough sent letters to the 5 families affected by the pump station plot and to date no one has responded to the letters. The families affected were told to send all questions to the three principals of Lakeside or to the real estate agent. Mr. Wagner sent a letter to the listing agent with no response back. President Anderson spoke with the realtor handling the transaction and the realtor knows nothing about the selling of Lot 30. Mr. Wagner stated that if there is any problem with the sewers of any of the homes involved, the responsibility will fall to the owners of the pump station at this point in time. DEP does know of the situation.

Blighted/Dis-repaired Homes – Mr. Wagner stated Borough Secretary Danielle Shope contacted Newport Borough regarding an ordinance they developed and it was reported that Newport did not pass the ordinance. Councilman Cless was tasked with researching this problem. Councilman Cless has reviewed the information given to him and it involved home inspections, etc. and very complicated procedures which he feels is not something the Borough wants to become involved in at this time. He got the 2012 version of the International Property Maintenance Code and feels there are several offerings in there the Borough could use to build into ours. He made some background texts to start and offered that to Council members for review and comment. This could developed further in addition to updating the Borough Ordinances according to Solicitor Wagner.

Enforcement Committee Report – Councilman Clouser had nothing to report. President Anderson tasked Councilman Clouser with the task of reviewing Borough sidewalks and prepare a list of sidewalks that pose a safety hazard.

Mayor's Report – Mayor Krammes reported two young boys upset a Porta Potty. A citizen saw them and chased them down. The resident contacted Mayor Krammes who contacted BEO Nazzaro. The boys were caught. One was from New Bloomfield and the other from out of town. Mayor Krammes gave it to the State Police and they will be given a fine. It was criminal mischief. Mayor Krammes also reported people who habitually fail to mow their lawns will be given a warning and then a fine.

Parking Enforcement Officer Report - Mayor Krammes reported 10 tickets were given out in April, 2 are unpaid and 2 were voided.

Borough Enforcement Officer Report - BEO Officer Mr. Harry Nazzaro reported a fairly quiet month in April. There were 3 incidents: the porta potty incident, a robbery at the Bloomfield Pharmacy, and goats (approx. 17 goats) in the Lakeside Development area. Mr. Nazzaro inquired with various agencies about what to do with the goat situation, but no one had any solutions. These goats have roamed the mountain area for years and will be left alone until substantial damage is done. Mr. Nazzaro went through the Borough looking for house numbers and found only 6 homes with no numbers. He spoke to the owners about putting up house numbers, so they will be in compliance with the County 911 regulations. He made a list of all the vacant homes and those for sale in the Borough. He was a presence during a large funeral held in town.

ADMINISTRATIVE

Announcements and Correspondence – None

Recycling Initiative – President Anderson announced the Perry County Electronic Recycling event will be held Saturday, May 20th from 10:00 a.m. – 2:00 p.m. at the Newport Fair Grounds. She described the restrictions.

Water Authority Report - Mr. Albright reported PPL was to energize the lines at well #3 but because of the high winds they were not able to do that, so hopefully, tomorrow (May 3rd) it will be done. Also, the people should be out tomorrow (May 3rd) to put the pump down into the well. By Thursday or Friday, they should be able to start the 180 day SWIFT test for well #3. Mr. Albright also reported the McClure Street survey should be done next week for the laterals that come into the houses. Any iron laterals will need to be replaced at cost to the homeowners. The Authority will be going into their basements to check for iron pipes. It will be more cost effective to the homeowner to have the laterals replaced while the Borough has the road dug up than to have to reopen the street at a later date.

President Anderson asked if the meeting with the McClure Street residents about this issue was still scheduled for June 5. It was decided to reschedule this meeting for late June or the month of July. A letter will be sent out to those residents about this meeting.

Mr. Albright mentioned the Water Authority was meeting with the new auditor on May 16th at 9:00 a.m.

Planning Commission Report – Ms. Rowlands was not present, so there is no report.

Zoning/Permit Officer's Report - Mr. Albright asked to be added to the list from the PA State Agency for Surplus Property so he can purchase equipment, office supplies, etc. for their building. President Anderson signed the paper giving permission. Mr. Albright issued one sidewalk permit for 26 East High Street during the month of April. He was questioned by a resident in the Historic District about paint colors. Mr. Albright asked if the Council could compile a sample of paint colors acceptable for use in the Historic District. President Anderson tasked the Aesthetic Committee to compile a list of approved colors. Mr. Albright attended the Fire Company meeting last night and it was brought up about the repair of the storm sewer in the new building's parking lot. The state thought it was the Borough's responsibility. Borough engineer Mike Postick stated it is the responsibility of the developer, which would be the Fire Company. The Company would have to get a permit from DEP.

Administrative Committee Report – President Anderson stated the downstairs toilet seat lid in the ladies bathroom that was broken will be replaced. The broken paper towel dispenser will also be replaced by Damon Hartman. The Borough Building parking lot will be repainted to accommodate approximately 17 cars.

FEMA/PEMA Report - Councilman Cless reported there are webinars offered to municipalities regarding hazardous mitigation issues. The sessions are in May, July, September and November. Pre-registration is required. Mr. Cless will participate if at all possible.

Mr. Cless has heard nothing about the traffic study and HATS.

PCBA/COG – Mr. Albright reported the May 11th meeting has been cancelled.

Capital Tax Collection Bureau Report - Councilman Pray attended the meeting two weeks ago. Two issues were addressed. The Cap Tax is facing litigation from two school districts seeking equity distribution from them. Cap Tax switched over to a new scanning system in 2016 and because of this they are a year behind delinquent filing notices. People are receiving 2015 notices now instead of 2016. Hopefully by the end of the year, they will be caught up.

Engineering Report - HRG engineer Mike Postick commented on the **Barnett Woods Road Bridge Replacement project**. HRG has completed the design of the replacement of the northern most bridge on Barnett Woods Road, and has completed and submitted an application to PADEP for a Water Obstructions and Encroachment GP-11 General Permit to cover the associated work.

HRG has also submitted to the Borough related draft Drainage and Temporary Easement documents for Borough Council review. These documents, once signed and executed, will enable the Borough to obtain additional easements on private property in order to complete the replacement work, since the best bridge replacement alternative requires shifting the edge of roadway and new culvert slightly further north into the private property currently owned by Jennifer Kyzer and Jeffrey Bailor. These property owners were agreeable to allowing the easement and legal documents will be signed by all parties.

McClure Street Storm Sewer Improvements: HRG is currently working on the design of the replacement of the storm sewer system on the eastern section of McClure Street and south along South Church Street. The storm sewer replacement construction project work will be combined under a single contract with a water line replacement project in the same location being conducted by the Bloomfield Borough Water Authority. Bid advertisement is anticipated for the end of May 2017 and an award in July 2017. The project is being partially funded by a Community Development Block grant.

Grant Funding: HRG has investigated upcoming Commonwealth Financing Authority (“CFA”) grant opportunities for potential Borough projects, in particular the PA Small Water and Sewer Program (e.g. for the treatment plant ultraviolet disinfection system replacement) and the Multimodal Transportation Fund. The PA Small Water and Sewer Program grant application is due October 31, 2017, while the Multimodal Transportation Fund grant application is due July 31, 2017. A summary of all grant opportunities is attached to this report.

HRG continues to provide assistance relating to a review of options for the management of traffic on Barnett Woods Road.

AESTHETICS

Aesthetics Committee Report – Councilman Summers reported that he is trying to get a plan started as to what to do with the “shuttle” on the playground. He received his first shade tree calls and took care of that. The new veterans’ banners are going up and will be dedicated at the Courthouse May 7th, at 5:45 p.m. On May 12th, ABC 27 will be visiting New Bloomfield for their Daybreak program. Flowers will be planted May 11th in the containers around the Square. The cigarette butt containers were added in the Square. Councilman Cless stated that he was told by Mr. Haag, the Boy Scout leader, that the scouts would repair and paint the shuttle this spring. Councilman Summers met with Mr. Haag and their repair ideas were not up to Borough standards. Councilman Summers is working with the scouts so it does not have to be removed.

Councilwoman Jones stated the Chamber of Commerce is having an Open House the morning of May 12th.

Councilman Summers did speak with the Borough Association about Facebook. Some boroughs have it, some do not, with both good and bad reports. Discussion followed about pros and cons of creating a Facebook page for the Borough. Council does not want it to be a forum for negative statements. The administrators can remove such comments. Councilman Summers' idea is for information only with dates and times of events. Terms and conditions must be stated on the page. Only administrators can post and they also have the ability to block comments.

Councilman Pray made a motion, seconded by Councilwoman Jones, to adopt the creation of a Facebook page for the Borough on a temporary basis of 90 days with the administrators being Councilman Pray and Councilman Summers. Motion passed.

Telecommunications - Councilman Pray reported that after 2 ½ years there is a final draft of a franchise agreement between Nittany Media and the Borough of Bloomfield in place for approval. This project began in November 2015. The previous agreement between Nittany Media and the Borough ended in 2006. There was a 10 year period without an agreement in place. Working with the Cohen Law Group an agreement has been reached which satisfies both Nittany Media and the Borough. The objective was to provide the Borough and the residents with maximum protection afforded to them under the law regarding cable services and the franchises associated with those services. Councilman Pray made a motion, seconded by Councilman Summers, that Council approve the agreement with a resolution (Resolution 2017-03) presented by Cohen which basically says the Borough agrees to all of the terms. Motion passed.

FINANCE, INSURANCE, AND SAFETY

Finance, Insurance & Safety Report - Vice President Patterson reported the Borough received the Fire Protection Invoice for \$37,921.98 and Vice President Patterson approved it for payment.

Grants – Councilwoman Jones stated they talked about everything with nothing more to add at this time.

Personnel Committee Report - Councilwoman Jones stated preliminary annual review paperwork has been prepared and those reviews will be conducted in the next two weeks.

RIGHTS OF WAY & UTILITIES

Rights of Way & Utilities Committee Report - Vice President Patterson remarked about lack of parking when field activities are in season. He wants to create a parking lot on the ground parking lot south of the Orrstown Bank. The lot has been filled in for years but it is not final graded nor does it meet storm water requirements. He asked for quotes for having the parking lot completed, rebuilt, drainage requirements met and that it has a hard level surface. Quotes were received from 3 people with the best quote from Mid-State Paving. This company has done most of the Borough's work in the past. The price does not include the price of the stone. Vice President Patterson believes the financial figure will work for the Borough. The price given by Mid-State is \$5,395.00 with approximately \$2,500.00 for the stone. He is asking Council to approve \$8,000.00 for this parking lot project. Signage will be placed directing field activity spectators where to park when the lot is completed. Vice President Patterson made a motion, seconded by Councilman Pray, to approve \$8,000.00 for the completion of a permanent parking lot for field activity parking. (This does not include the footbridge.) Motion passed.

President Anderson received a call asking the Borough fix up the bleachers. She stated if the Borough buys the paint, the ball teams will be willing to do the work. She stated Mr. Jim Woods is the point of contact.

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There being no further business, upon motion by Councilman Clouser, seconded by Councilman Pray, the meeting adjourned at 8:20 p.m. to meet on Tuesday, June 6, 2017 for a regular meeting. Motion carried.

Respectfully submitted,

Kathleen Miller, Assistant Secretary