

MINUTES Bloomfield Borough Council March 7, 2017

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V., Michelle L. Jones, Charles N. Summers, Michael P. Pray, Pierce L. Clouser, Jr. and Karl L. Cless.

Also present: Mayor Arlis Krammes, Borough Secretary Danielle Shope, Assistant Secretary Kathleen Miller, Zoning/Water Authority Officer Edward Albright, Jr., BEO Officer Harry Nazzaro, Borough Employee Damon Hartman, Bloomfield Borough Planning Commission representatives Melanie Rowlands, Borough Solicitor Richard Wagner, Water Authority representative C. Larry Weller, Bloomfield Library representatives Christina C. Morrow and Dan Paul, and residents John Long and Mike Whitmen.

President Anderson called the meeting to order at 7:00 p.m.

MEETING OPENING

Recording of the Meeting – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 10 minutes to present their concern. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

Approval of Minutes – Councilman Cless made a motion, seconded by Councilman Pray, to approve the February 7, 2017 minutes as presented. Motion carried.

Approval of Financial Report – Vice President Patterson made a motion, seconded by Councilman Clouser, to approve the financial report for February 2017 as presented. Motion carried.

PUBLIC COMMENTS

There were no public comments.

Mayor's Report – Mayor Krammes reported that things are going well. She stated that the TV Channel 27 Daybreak Team wants to spotlight Bloomfield Borough on Friday, May 12, 2017. They will do a live broadcast from the Square. They will set up at 4 a.m., broadcast from 5 a.m. until 7 a.m. They will give a history of New Bloomfield. Mayor Krammes would like them to mention the Box Huckleberry and other things in the Borough. They will be out of town by 8 a.m. Mayor Krammes informed Council that it would be nice for all of them to be in attendance. Channel 27 will also probably talk about the Monument and that there are time capsules buried in the Square. She also stated that neither she nor the Commissioners are in favor of moving the historic Monument in the Square. (This comment was in reference to an article in the Perry County Times about the state doing a traffic study in the Square with the possibility of moving the Monument.) The Carson Long Chapel would be an alternate place for televising in case of inclement weather.

Parking Enforcement Officer Report - Mayor Krammes reported 8 parking tickets issued during the month of February with 2 remaining unpaid.

Bloomfield Public Library – Request for A/C & Heating Unit - Library Board representative Dan Paul reported the library is proposing to upgrade the circulation room's cooling and heating system. It would be the same type of system used in Council Chambers. The unit would be placed in the center of the outside wall and the outside unit would be mounted up high so no one could mess with it. The Library has received three bids. The Library lease states the Borough (the landlord) must be notified of such a project. Mr. Paul stated this unit would be more efficient than what is presently used. President Anderson asked if there was any way one could predict how much more electricity would be generated using such a unit since the Borough pays that bill. Mr. Paul stated the unit can be used for both heating and cooling but the library could just use it for cooling thus cutting down electric usage. The bids ranged between \$3,800-\$4,500. The library will foot this bill hopefully through a grant. Library Board Representative Christina Morrow mentioned Mr. Ashley Eckert would be doing the electrical work. Councilman Cless asked if the unit would be at least 24,000 BTU. Cless also suggested using the unit for heat because it would be more efficient than the old baseboard unit presently used. Mr. Paul will oversee the brick work when installed. The Library is leaning toward Mr. Jason Blumenschein's lowest bid for the work. The Library will maintain this unit as long as the Library is in residence of the Borough Building.

Councilman Cless made a motion, seconded by Councilman Pray, to accept the Bloomfield Public Library's proposal for the installation of a heat pump/air conditioner split unit. Motion carried.

ENFORCEMENT

Solicitor's Report - Mr. Richard Wagner stated that the major item he had is Ordinance #328 which is listed under Administrative. This Ordinance will be acted upon tonight. If the ordinance is passed tonight, individual notices must be given to the Lakeside residents affected and they then have a period of time they can request a hearing before Borough Council and if unrequested the Ordinance will take effect in 30 days. These notices are ready to be sent out.

Development Pump Station - Mr. Wagner stated not much is happening with this issue. He suggests Council gives a time limit to the owners of the pump station and if they do not comply the pump station remains in their ownership. The Borough should notify DEP in case anything goes wrong. Councilwoman Jones stated the Lot 30 and the pump station is currently up for sale by a realtor. It is listed by realtor Jack Gaughen. President Anderson asked Solicitor Wagner to look into this situation for the Borough.

Blighted/Disrepaired Homes - President Anderson attended a Perry County Commissioners meeting and she asked them about their decision on the state offered money of \$46,650.00 for Perry County's blighted homes. The Commissioners declined to participate in the program so President Anderson would like to pursue an ordinance that would deal with the property owners of blighted/disrepaired homes within the Borough. She informed Solicitor Wagner of this issue.

Enforcement Committee Report - Councilman Clouser had nothing to report.

Borough Enforcement Officer Report - BEO Officer Mr. Harry Nazzaro reported a quiet month. It appears most residents are now aware of what the ordinances are and are trying to follow them. He reported 3 incidents this past month. A dog was struck and killed, the Bloomfield Pharmacy was robbed, and a town wide black out occurred. He is still patrolling and getting to know the residents. There are still dog issues in the cemetery. He gave Council a picture of a property which they will discuss later. He stated residents seem appreciative of his patrolling, etc.

ADMINISTRATIVE

Announcements and Correspondence – President Anderson stated she hoped everyone up for re-election completed their packets and dropped them off at voter registration today. W-4 forms needed to be completed and returned to Secretary Danielle Shope today. The statements of financial interests are due to Secretary Shope by April 4, 2017.

Recycling Initiative - President Anderson stated that the Perry County Conservation District is attempting to set up an electronic recycling collection day. They are asking each municipality to contribute between \$100-\$150, so as a County we can participate in this program which costs \$3,800.00. However, the company is willing to accept \$3,000.00. There is no date established yet. Kristie Smith is the coordinator. Tube monitors or TV's will cost \$25.00 to be recycled, but everything else would be free. The information will be posted on the Borough website if there will be a day for this project. Councilwoman Jones made a motion, seconded by Vice President Patterson, to financially support the electronic recycling project with a contribution of \$100-\$150 if the project goes through. Motion carried.

New Auditor for Bloomfield Borough - Vice President Patterson stated it is the Borough's intent to have Herring, Roll and Solomon, P.C., from Sunbury, PA, be the new Borough auditors. Their costs are the most reasonable for our Borough. Councilwoman Jones made a motion, seconded by Councilman Clouser, to accept Herring, Roll and Solomon as the Borough auditors for the year 2016 for \$4,500.00/year. Motion carried.

Resolution 2017-02: Appointment of an Independent Auditor - President Anderson stated the Council is required by Borough code to pass a resolution naming a new auditor. Councilman Jones made a motion, seconded by Councilman Clouser, to accept Resolution 2017-02 naming Herring, Roll and Solomon as new Borough auditors for 2016. Motion carried.

Ordinance #328 – Lakeside Development Streets - President Anderson stated this ordinance was advertised for the required two weeks. It basically states that the streets in Lakeside that have not been dedicated to the Borough will be turned over to the Borough. The streets affected are Barnett Street, Locust Street, Lakeside Drive, Timber Circle and Patio Court. Councilwoman Jones made a motion, seconded by Vice President Patterson, to approved Ordinance #328. Motion carried.

Water Authority Report - Mr. Albright reported the Water Authority found themselves looking for an auditor also and chose the Sunbury firm of Herring, Roll and Solomon, P.C., for \$5,000.00 a year. Vice President Patterson is going to ask the firm to come to New Bloomfield for a meeting and invited the Water Authority to also participate. Mr. Albright stated there is paperwork from Glace Associates about Well #3. The Authority is going to have to request a waiver for the sewage payment because they will be putting in a grinder pump out at Well #3 for the bathroom there. Mr. Albright stated they are getting as many permits as they can. He and Glace Associates walked McClure Street. The Water Authority engineer looked over the laterals etc. The Borough and the Water Authority are going to work together with one engineering firm in an effort to reduce costs to both Authorities. A meeting will be set up for this. He would like the Sewer Authority to review the Glace Associates plans for Well #3 for the waiver. The Water Authority discussed with their solicitor about an ordinance to recoup lawyer fees, etc. when liens are filed. The Water Authority will give the Borough a copy of this ordinance for the Borough to have Solicitor Wagner review and approve.

Planning Commission Report - Ms. Rowlands had nothing to report. She will be out of the country in April.

Zoning/Permit Officer's Report - Mr. Albright reported he issued 2 permits in February. One was for the County because they added a handicap bathroom at the Court House. The other permit was for a garage at 106 E. Main Street.

Administrative Committee Report – Councilman Cless reported Room 8 is now occupied. He completed the lease process with PCCOG/BIU with an April 1, 2017 start date. He prepared 4 key sets for the lessee use and he installed a hallway name plate above the entry door and edited the outdoor directory sign. There is the question of whether or not the Borough custodian will clean their area. Mr. Cless will find out the answer to this question. Mr. Cless is researching possible vendors for a curbside drop box to be used by BIU and BBPC for construction plan drop offs. Councilman Cless met with library officials to discuss removal of items from the lower level storage room. Mr. Cless measured the borough parking area east of the building to determine feasibility of line painting for more efficient use of the spaces. He discussed the issue with Damon Hartman for employee input. Councilman Cless contracted Gessaman Masonry to make repairs to failed masonry joint on the Borough building's center wall discovered during repair of north parapet wall prior to removal of the scaffolding.

FEMA/PEMA Report - Councilman Cless had nothing to report.

PCBA/COG – Mr. Albright stated the Perry County Conservation District electronic recycling project was discussed, but nothing was said about fees. COG approved Room 8.

Capital Tax Collection Bureau Report - Councilman Pray stated the next meeting is in April.

President Anderson stated that in the Borough Newsletter it will be stated that all public streets are for all residents and/or anyone in the streets of New Bloomfield. The town yard sale is the first weekend in May. The town clean up weekend is the weekend after the yard sale. On May 12, ABC 27 News will be broadcasting from town. President Anderson also stated the soldier memorial flags are still available through the VFW. Mrs. Londi Wagner is coordinating this project. Orders are due March 18.

AESTHETICS

Aesthetics Committee Report – Councilman Summers reported he had taken the month to review his duties on this committee.

TELECOMMUNICATIONS

Telecommunications Committee Report - Councilman Pray stated they are close to moving the franchise agreement off the table. April 2017 is Councilman Pray's goal for Cohen Law to take this off the table pending the cooperation of Nittany Media.

FINANCE, INSURANCE, AND SAFETY

Finance, Insurance & Safety Report - Vice President Patterson had nothing to report.

Grants Report - Councilwoman Jones reported the PA Small Water and Sewer Grants will be decided upon March 29, 2017. This grant is for the UV bulb replacement at the sewer plant. We have until May 31, 2017 to submit a Greenways grant. The SEDA/COG money is still moving ahead. We will save money on the environmental review because one review will count for both projects, for both the Water Authority and the Borough.

PERSONNEL

Personnel Committee Report - Councilwoman Jones sent out a copy of the updated policy manual. The personnel committee has reviewed it, Solicitor Wagner has reviewed it, so Councilwoman Jones would like it approved so the annual reviews can be done. Councilman Pray made a motion, seconded by Councilman Summers, to move forward with the changes written to the personnel manual. Motion carried with Councilman Cless deferring.

RIGHTS OF WAY & UTILITIES

Rights of Way & Utilities Committee Report - Vice President Patterson reported the electrical work in the maintenance shed is basically finished. The wiring was not up to code so the whole garage has to be rewired. The cost is unknown at this time. The bridge was completed across the stream in back of the sewer plant. Thank you to Mr. Damon Hartman.

President Anderson informed everyone that Councilman Charles Nathan Summers will be the chairman of the Bloomfield Borough Shade Tree Commission.

Mr. Albright remarked that ever since Mr. Leroy Weller went off council no one has given out letters about sidewalks. Mr. Albright would appreciate it if someone on Council could do that because he is receiving lots of comments about poor sidewalks.

CLOSING COMMENTS

There being no further business, upon motion by Councilman Clouser, seconded by Councilwoman Jones, the meeting adjourned at 7:55 p.m. to meet on Tuesday, April 4, 2017 for a regular meeting. Motion carried.

Respectfully submitted,

Kathleen Miller, Assistant Secretary