

## **MINUTES Bloomfield Borough Council June 6, 2017**

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V., Michelle L. Jones, Michael P. Pray, Pierce L. Clouser, Jr. and Karl L. Cless. Charles N. Summers was excused absence.

Also present: Mayor Arlis Krammes, Borough Secretary Danielle Shope, Assistant Borough Secretary Kathleen Miller, BEO Officer Harry Nazzaro, Borough Zoning Officer Ed Albright, Jr., Planning Commission Chair Melanie Rowlands, Borough Employee Damon Hartman, Perry County Times reporter Jim Ryan, Aerial Photograph representative Greg Cromer, and residents John Judy, and Kevin Weller.

President Anderson called the meeting to order at 7:00 p.m.

### ***MEETING OPENING***

**Recording of the Meeting** – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 10 minutes to present their concern. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

**Approval of Minutes** – Councilwoman Jones made a motion, seconded by Councilman Pray, to approve the May 2, 2017 minutes as presented. Motion carried.

**Approval of Financial Report** – Vice President Patterson made a motion, seconded by Councilman Clouser, to approve the financial report for May 2017 as presented. Motion carried.

### ***PUBLIC COMMENTS***

President Anderson stated that Greg Cromer from Aerial Photography who wished to address the Council is not present at this time. If he arrives, he will be given his 3 minutes. Mr. Greg Cromer arrived 11 minutes into the meeting. He presented a beautiful aerial view photograph of Bloomfield Borough to Council in hopes they will purchase one. A 20 x 20 is \$150.00. Prices vary according to size. Council will discuss this and consider this purchase. Mr. Cromer can also provide a negative for our Facebook Page.

### ***ENFORCEMENT***

**Solicitor's Report** – Mr. Richard Wagner was absent. President Anderson spoke with him.

**Development Pump Station** – President Anderson stated Solicitor Wagner has not heard anything from the parties of Lakeside Development regarding Lot 30. It is at a stalemate between the current owners of the property. The Borough did send every home affected by the Lot 30 pump station a letter explaining the situation.

**Blighted/Disrepaired Homes** – President Anderson stated Mr. Wagner had nothing to report on the issue of blighted/disrepaired homes.

**Enforcement Committee Report** – Councilman Clouser stated that since he is unable to walk to look at the town sidewalks he asked BEO Nazzaro to do sidewalk patrol. BEO Nazzaro will give a report to Councilman Clouser and in turn Councilman Clouser will present the report to President Anderson.

**Mayor's Report** – Mayor Krammes reported the Borough is looking good and receiving many compliments. She remarked that we enforce our ordinances and that is one of the reasons the town looks good. She also thanked Mac Long for sweeping most of Main Street and some of Carlisle Street. President Anderson asked it be written in the minutes that a letter of appreciation will be sent to John “Mac” Long from the Council for his efforts in sweeping Main Street in preparation for the Memorial Day Parade (which was canceled this year due to weather).

**Parking Enforcement Officer Report** - Mayor Krammes reported 21 parking tickets were issued in the month of May with 3 left unpaid.

President Anderson remarked that tomorrow, June 7<sup>th</sup>, will be the Antique Automobile event to be held in town. Fire police will handle the traffic.

**Borough Enforcement Officer Report** - BEO Officer Mr. Harry Nazzaro reported a busy month. He started the grass and weeds enforcement. 50 properties were given warnings. There were two events: Borough clean-up day and the Town Takeover. He completed a Freedom of Information Request with the help of Secretary Shope. He completed an inventory of past BEO/PEO paperwork that he had located and organized in his office. He decided to catalog this paperwork in case of future FOIA requests. He ordered and received his new uniform. He continued to check almost daily all vacant properties. He did a special patrol Memorial Day. Due to the parade being canceled he walked the town explaining to people the parade was canceled and that the service was being held at Carson Long. He reported a stop sign that was knocked over so Borough employees could fix it. He called Community Aid twice due to junk furniture/mattress being dumped at the High Street bin. He also assisted a resident in the removal of a chipmunk from her vehicle. The PEO and BEO Nazzaro attended Court and agreed to allow the person cited to pay the original \$20 ticket. There were some underlying issues that made this deal a better option than having a full hearing. On May 9, he found the Borough Park had trash strewn under the pavilion and in the drain swell. He cleaned it up and reported the issue to borough employees and the Council. On May 19, there was a car broken down at the Elementary School rear lot. He attempted to push it out of the way and when that failed he helped the driver locate a tow service. The driver's children were dropped off safely. There was another burglary at the Pharmacy and the front door was smashed out. The perpetrator was caught after he called 911 to report the break in. There was also a window cracked at the Ambulance Building, but BEO Nazzaro could not find out how or why. BEO Nazzaro continues to balance all 3 shifts completing some day, night and overnight patrols attempting to be visible all 3 time periods. A faded stop sign in an alleyway was reported to him. Barking dogs are being reported. President Anderson asked BEO Nazzaro to help advise ballpark spectators to use the newly surfaced ballfield parking lot. Councilman Cless asked about the high grass in the vacant lots in Spring Lake Development. President Anderson said Council will have to pursue that and make the legal owners comply with our ordinances.

***ADMINISTRATIVE***

**Announcements and Correspondence** – President Anderson stated there were quite a few thank you notes sent to Council from the Bloomfield Public Library, The New Bloomfield Senior Center and the Perry County Literacy Council all thanking Council for their donations.

President Anderson announced the Special meeting on June 29 in Chambers at 7 p.m. It is for McClure Street residents only. Projects concerning McClure Street will be discussed.

President Anderson stated that the regularly scheduled Council meeting was supposed to be on Tuesday, July 4<sup>th</sup>. The Boroughs Association gave permission to reschedule the July meeting for July 11. This will be placed in the paper for two weeks prior.

Several ordinances need to be signed. They have all been looked at and given proper newspaper advertising.

Ordinance #329 was the correction of wording in Ordinance #328 changing Evergreen Circle to Timber Circle. Councilman Cless made the motion, seconded by Vice President Patterson, to adopt Ordinance #329. Motion carried.

Ordinance #330 is an ordinance to set out attorney's fees so that we can make a schedule for the enforcing of municipal liens, in other words when we are forced to collect liens for either the sewer or water authority this entitles the Borough to collect attorney's fees as well as the cost of those liens. Councilman Pray made a motion, seconded by Vice President Patterson, to adopt Ordinance #330. Motion carried.

Resolution #2017-04 is a schedule of fees and the newest fees on there actually delineate the collection of liens whether it is being filed or the Sheriff's fee for the filing of a lien. Councilman Cless moved to adopt Resolution #2017-04, seconded by Councilwoman Jones. Motion carried.

**Water Authority Report** - Mr. Albright thanked the Council for passing Ordinance #330. He reported that SEDA/COG finally has a new man named Matt Updegrave and he sent an email May 26, 2017 giving the Water Authority permission to prepare their bids for McClure Street. They cannot go out yet but all the paperwork can be prepared and then as soon as the 2016 money is approved Mr. Updegrave will inform the Authority. Vice President Patterson spoke with his engineering people as well and they are in a holding position also on this issue. This will be shared with the McClure St. residents at the June 29<sup>th</sup> meeting.

Mr. Albright also stated they are 20 days into their SWIFT test for Well 3 and so far results have been good. This is a 180 day test.

Mr. Albright will be testifying at a House Hearing at Susquehanna University June 12, 2017 at 9:30 a.m. about SRBC. He will inform them as to what SRBC has done to New Bloomfield. Right now, the Borough is under a consent order with Perry Village when the Borough bought their wells in 2007. SRBC came back on the Borough and said they were never told about it so they were going to fine the Borough for every day not in compliance. They wanted the Borough to do the same thing that they just did with Well 3 and it would have been \$60,000-\$70,000 worth of tests and monitoring. The Water Authority put in for a waiver which cost over \$3,800. This waiver should be approved in September/October. After the waiver is approved an application will have to be submitted and that fee is \$8,000.

There was one leak on the Main Street, but it was in the lateral of the John Hair property. It has been repaired.

The water table is up and the tank is full.

**Planning Commission Report** – Ms. Rowlands stated the commission had a small issue for a non-objection from Council. Mr. Albright brought to the attention of the Commission a request for Special Exception in the Historic District. The beauty parlor at 14A and 14B West Main Street would like to add a window sign advertising “TANNING” measuring 18” high and 48” wide, plus fly an “OPEN” flag measuring 3’X5’ during business hours. They currently have a business sign displayed. This item does not go through the Zoning Hearing Board (Historic District).

Councilman Clouser made a motion, seconded by Councilman Pray to accept this signage. Motion carried.

**Zoning/Permit Officer’s Report** - Mr. Albright issued one zoning permit for Mama’s Pizza at 22 South Carlisle Street for an added storage shed. Once it was attached to the house, it needed a permit. The Holman residence on Main Street was repainted to match the old color scheme which was acceptable.

**Administrative Committee Report** – President Anderson stated unfortunately there were 2 vandalism incidents in the downstairs ladies room. Total cost to fix this was \$256.00. An administrative decision was made to call in a locksmith and he put a lock on both the ladies’ and men’s room doors. A key is needed to use the facilities now. The downstairs tenants have copies of keys.

Another issue brought to light by the custodial staff was the vast amount of dirt/mud tracked in by construction personnel coming in to visit COG so industrial runners are being ordered and will be placed at the entrances downstairs to protect the carpet.

The new Borough Building parking lot seems to be working well. There are spaces for 20 cars.

President Anderson asked Kathy Miller about the air conditioning grant for the library. Mrs. Miller stated the Library Board met and a grant of \$2,500 was received from the Harold Greaney Trust Fund for the air conditioning project. The Library Board voted to go ahead with the installation of the HVAC split unit. The grant plus other fundraising monies will be used to pay off the balance of the air conditioning project for the library. Dan Paul is looking into the installation and will be helping with this project. Councilman Cless suggested a protective barrier of some sort be placed around the outside unit because of the sport activities which take place outside the building.

Kathy Miller presented the name of Craig Magee as the new Library Director. His starting date will depend on his clearances. Councilman Pray made the motion, seconded by Councilwoman Jones, to accept Mr. Craig Magee as Library Director. Motion carried.

**FEMA/PEMA Report** - Councilman Cless reported he had an ordinance prepared for Solicitor Wagner. Councilman Cless will give a digital copy of the ordinance to Secretary Shope to send to Mr. Wagner for his review and comments. Councilman Cless participated in the FEMA/PEMA webinar but found that it was intended for the county wide steering committees. Mr. Cless had Secretary Shope email Jason Finnerty to inform him that he should have been participating in this webinar. Councilman Cless reported there was a meeting in Harrisburg about the HATS survey that Mr. Cless could not attend. President Anderson asked him to follow up on this.

**PCBA/COG** –Mr. Albright reported there is no meeting until November. Mr. Albright mentioned regarding the McClure Street meeting on June 29<sup>th</sup>, the Water Authority decided they were not going to pay their engineer to attend that meeting. The Water Authority can handle any questions the residents would have. The new man from SEDA/COG will be invited to the June 29<sup>th</sup> meeting.

**Capital Tax Collection Bureau Report** - Councilman Pray had no report.

### *AESTHETICS*

**Aesthetics Committee Report** – Councilman Summers was absent, but President Anderson passed along that he is working on the square planter watering schedule. It was also reported that the Borough FaceBook page has been well received and is working well. Two examples of this were for the change of venue for the ABC News DayBreak report and for the cancelation of the Memorial Day Parade. Councilman Summers and Boy Scout leader Mr. Haag are in discussion about the space shuttle on the playground as to its' future. Mr. Albright called to everyone's attention about the refurbishing of the Memorial monument at the cemetery.

**Telecommunications** - Councilman Pray had nothing to report, but President Anderson stated that he presented to her the final franchise agreement with Nittany Media. A two year process was finally complete and a cable franchise is in place.

### *FINANCE, INSURANCE, AND SAFETY*

**Finance, Insurance & Safety Report** - Vice President Patterson had nothing to report.

**Grants** – Councilwoman Jones had no report.

**Personnel Committee Report** - Councilwoman Jones stated she is finishing up annual employee reviews. President Anderson mentioned they met with the new auditor and things went well and are in full compliance. Some suggestions were given for best practices.

### *RIGHTS OF WAY & UTILITIES*

**Rights of Way & Utilities Committee Report** - Vice President Patterson stated the tar and chipping on designated alleyways has been completed. The new parking lot for the sporting events has been completed also. They are working on signage for this parking lot. Since the Borough has taken over the Development a significant area of one of the streets has been tarred and chipped. Vice President Patterson stated in regards to the Barnett Woods Road bridge project, they are waiting for DEP to issue the permit. Once this happens they can start the bidding process.

Councilman Pray stated the sports facility parking lot opening is on FaceBook and he will also put a bridge update on the Borough page.

Councilman Cless thanked the Borough for the repairs to the Spring Lake Development streets.

Councilman Cless asked President Anderson if she would object to his approaching Mr. Watson about the pumping station. The residents affected are very concerned. President Anderson stated that from a legal standpoint all remedies have been exhausted so President Anderson just asked to be apprised of any inroads made or happenings. All correspondence is available for his use.

### *CLOSING COMMENTS*

There being no further business, upon motion by Councilman Clouser, seconded by Councilwoman Jones, the meeting adjourned at 7:52 p.m. to meet on Tuesday, July 11, 2017 for a regular meeting. Motion carried.

Mr. John Judy wanted to make a Public Comment. A motion to reopen the meeting was made by Councilman Pray, seconded by Councilman Cless. Motion carried at 7:53 p.m.

Mr. John Judy, 130 Barnett St., wanted to make a Public Comment. He stated that on Apple Street when it rains the water backs up as high as the curb on the opposite side of the street from his home. He has even given permission for the Borough to dig up his yard to put a pipe in, but nothing has been done in three years. His driveway has just been redone and he does not want to lose it. He keeps his home and property in compliance with town ordinances. He is worried this standing water will break up his driveway and is asking the Borough to look into this matter. Vice President Patterson and President Anderson said they would look into this issue.

There being no more further business, upon motion by Councilman Cless, seconded by Councilwoman Jones, the meeting adjourned again at 7:57 p.m. to meet on Tuesday, July 11, 2017 for a regular meeting. Motion carried.

Respectfully submitted,

Kathleen Miller, Assistant Secretary