

MINUTES
Bloomfield Borough Council
January 4, 2016

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V., Patricia A. McCarty, Michelle L. Jones, Michael P. Pray and Pierce L. Clouser Jr.

Also present: Mayor Arlis Krammes, Borough Secretary Danielle Shope, Assistant Secretary Kathleen Miller, Bloomfield Zoning Officer Ed Albright Jr., Borough Enforcement Officer Frank Freeland, and Bloomfield Borough resident Nancy Pote.

President Malinda Anderson called the meeting to order at 7:00 pm.

MEETING OPENING

Recording of the Meeting – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

Approval of Minutes – Councilwoman McCarty made a motion, seconded by Councilman Pray, to approve the minutes of the December 1, 2015 meeting as presented. Motion carried.

Approval of Financial Report – Vice President Patterson made a motion, seconded by Councilman Pray to approve the financial report for December 1, 2015 meeting as presented. Motion carried.

PUBLIC COMMENTS

No public comments.

COUNCIL MEMBER APPOINTMENT

Councilwoman McCarty made a motion, seconded by Councilman Clouser, to accept Resolution 2016-01, Fill a Vacancy, by appointing Michelle L. Jones to the vacant position on Borough Council. Motion carried. Mayor Krammes administered the Oath of Office to Councilwoman Michelle L. Jones.

ENFORCEMENT

Solicitor's Report - Solicitor Wagner was not present so no report.

Development Judicial Judgment – No report.

Development Pump Station - No report.

Mayor's Report – Mayor Arlis Krammes reported that there has been little activity in the Borough right now. Mayor Krammes reported that 8 Parking tickets were issued in December, 3 remain unpaid.

Borough Enforcement Officer's (BEO) Report - BEO Freeland reported for the month of November. He had 5 items under incidents, 4 items under cars, 4 items under codes and responded to 14 calls. In December, there were 11 items under incidents, 4 items under cars, 6 items under codes and responded to 6 calls.

ADMINISTRATIVE

Announcements and Correspondence – President Anderson extended an invitation to all council members (especially new members) to attend the Perry County Association of Township Officials Annual Convention to be held February 27, 2016 at Greenwood Elementary School in Millerstown. The RSVP date is January 18, 2016. President Anderson, Councilwoman McCarty and Councilwoman Jones voiced their interest in attending.

Reappointments – President Anderson stated that Council was staying with their current solicitor Mr. Richard Wagner, as well as HRG as the engineering firm. There is a vacancy on the Bloomfield Municipal Authority. President Anderson asked Council to inquire and inform her or chairman John Long if there is anyone interested in this position. Mr. Jeffrey L. Trace has agreed to fill a position on the Bloomfield Borough Zoning Hearing Board for a 3-year term beginning 1/1/16-12/31/18. Councilman Pete Clouser made a motion, seconded by Councilwoman McCarty, to accept Mr. Jeffrey Trace for this position. Motion carried.

Television Cable – Councilwoman Anderson is in charge of this item. She is going to table this discussion until she has a chance to review all the information that has come in during her absence last month.

Water Authority Report – Mr. Albright reported that as of December 31, 2015, the Water Authority has all their applications into DEP and the Susquehanna River Basin Authority. Once the Water Authority has the approval from these two entities, the Water Authority will continue on with the process of getting a loan from the USDA. Mr. Albright also reported that SEDA/GOG had money available to possibly help with the sewer project and they would be meeting tomorrow, January 5, 2016 in Bloomfield Borough Chambers.

Planning Commission Report - No report.

Zoning/Permit Officer's Report - Mr. Albright gave his 2015 year-end report. He issued 18 zoning permits, 3 sidewalk permits, 1 demolition permit, 3 driveway permits, 2 sewer permits and 1 water permit for a total of 28 permits with a total dollar amount of \$6,985.

Administrative Committee Report – Councilwoman McCarty reported the grinder pumps have been installed in the downstairs bathroom. The door replacement for the Join Hands' office did not get completed in 2015, so this project will be on the agenda for 2016. The Pavilion project is on hold.

FEMA/PEMA - No report.

PCBA/COG – Mr. Albright extended an invitation to all Council Members to attend the PCBA/COG meetings. The dates of the meetings are as follows: February 11th, May 12th, September 8th, and November 10th. All meetings are held in the Bloomfield Borough Chambers at 7 pm.

Capital Tax Collection Bureau – No report.

AESTHETICS

Aesthetics Committee Report – President Anderson stated that since Mr. Woods was chairman of this committee and he is no longer on Council, there is nothing to report except that the street snowflakes will stay up. The Christmas tree will be taken down next week pending good weather.

FINANCE, INSURANCE, AND SAFETY

Finance - Vice President Patterson had nothing to report on Finance.

Insurance – Councilwoman Jones reported that she had looked into health insurance options. Gary Baker is an insurance broker and after researching plans, he has suggested a plan with Health America. It will save the Borough \$118 a month, but have the same coverage. Councilwoman Jones and Vice President Patterson met with employees and decided to switch from Capital Blue Cross to Health America. There will be a one to two week window where the employees will not have cards, but they are covered.

Grants – No report except Councilwoman Jones will be meeting tomorrow with Dan Greene from SEDA/COG to discuss a grant.

PERSONNEL

Personnel Committee – Councilwoman Jones reported a survey was sent out to all employees about the insurance and various other work items. She has received the surveys back and will review them.

Right to Know Officer Appointment – President Anderson asked for a motion to appoint Danielle L. Shope as the Right to Know Officer. Councilman Clouser made a motion, seconded by Vice President Patterson, to appoint Danielle L. Shope as the Right to Know Officer. Motion carried.

RIGHTS OF WAY & UTILITIES

Rights of Way & Utilities Committee Report – Vice President Patterson reported the Church Street sewer line project has been completed. The Barnett Woods Road is closed because the estimated cost to repair the bridge was \$80,000 according to the HRG engineer report. This funding is not in the budget at this time. Discussion followed about concerns with fire trucks accessing the road, etc.

CLOSING COMMENTS

Councilwoman McCarty remarked there was water on the floor at the Join Hands office which will need checked. She will look into this situation. There is money in the budget to replace the carpet

There being no further business, upon motion by Councilman Clouser, seconded by Councilwoman McCarty, the meeting adjourned at 7:35 pm to meet on Tuesday, February 2, 2016. Motion carried.

Respectfully submitted,

Kathleen Miller, Assistant Secretary