

MINUTES Bloomfield Borough Council April 3, 2018

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V., Kevin C. Weller, Charles N. Summers, Pierce L. Clouser, Jr., Michael P. Pray and Karl L. Cless.

Also present: Secretary Danielle Shope, Mayor Arlis Krammes, Borough Enforcement Officer Harry Nazzaro, Bloomfield Borough Planning Commission representative Kevin Fitzpatrick, Bloomfield Public Library Board President Sandra Achenbach, Bloomfield Public Library Assistant Librarian Heather Ackerman, Parking Enforcement Officer applicant Pete Davis, Emergency Management Coordinator Applicant Jacob Baughman, Jamie Baughman, Joe A. Burget Jr., and residents Jayne Eckert, and Ashley Eckert.

President Anderson called the meeting to order at 7:00 p.m.

MEETING OPENING

Recording of the Meeting – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 3 minutes to present their concern. Individuals have 10 minutes to present their concern if they are on the agenda. President Anderson stated that Council will not deviate from the agenda and any should be addressed during the appropriate portion of the meeting.

Approval of Minutes – Councilman Summers made a motion, seconded by Councilman Clouser, to approve the March 6, 2018 minutes as presented. Motion carried.

Approval of Financial Report – Councilman Weller made a motion, seconded by Vice-President Patterson, to approve the financial report for March 2018 as presented. Motion carried.

PUBLIC COMMENTS

Bloomfield Public Library - Sandra Achenbach, President of the Bloomfield Public Library Board, requested approval for moving the library book drop next to the BIU drop box location. This move would hopefully help limit excessive library patron parking in the Post Office parking lot. Dan Paul would help with this move and place the box on a concrete pad. Ms. Achenbach, along with library assistant Heather Ackerman, also asked to place a smaller library sign near the library entrance steps. The library would also like to replace/update the large sign near the ramp. President Anderson deferred to Councilman Cless. Councilman Cless stated the borough is on-board with the movement of the book drop. He suggested Dan Paul contact Ed Albright so they can work together to place the drop boxes on a concrete slab. President Anderson asked the library to present a design for the smaller sign with dimensions to the Borough for approval before installing. Ms. Achenbach also mentioned about the handicapped ramp. Councilman Cless stated they can use the ramp, but not the parking space because that parking lot is only for Post Office patrons.

Burget & Associates - Mr. Joe Burget presented Council with exhibits of the boundary survey of Phillip and Marliyn Eckert's property. Mr. Burget is representing the Eckert family. Mr. Burget explained the survey. The Eckert's want to convey everything on the south side of the alley to their son Ashley Eckert so he can build a storage garage for his electrical equipment. Ashley had a certain size of building he wanted to build and the lot is only 65feet wide. However, the current county tax map shows the Eckert's and McNeillie's properties ending at the alley and Dan Paul owning the grassy area below the alley. The next exhibit shows the zoning map which zones the grassy area as commercial. But the Eckert's and McNeillie's really own this grassy area below the alley and it should be zoned residential. The County Tax map is incorrect. The difference between C1 and R1 is side yard setbacks. A C side yard setback is 20 feet which would only permit Mr. Eckert to have a building of 25 feet wide, but if it is zoned residential the side yard setback would be 10 feet allowing Mr. Eckert to put his 40 foot wide building there. Mr. Burget and the Eckerts did go to the Planning Commission and the Commission agreed with Mr. Burget's interpretation of the map because the County tax map was wrong and approved making this land residential. The County said they will fix the tax map. Mr. Ed Albright issued a permit considering this to be residential and not knowing it was C1. Mr. Burget showed Council where the boundary of C1 should end. Mr. Burget wants the Borough to understand and agree that the map should be changed to have the C1 yellow area end at the end of Dan Paul's property and make the map blue for the residential properties of both the Eckert's and McNeillie's. The Planning Commission agreed there was a mistake and the County agreed they made a mistake and are willing to correct the map. Vice President Patterson then asked, since all parties agreed to the mistakes, does the Borough need to go through the procedure of having these changes made. President Anderson asked Mr. Burget for a written summary of meetings and dates for Council to present to the Borough Solicitor. Council will table this issue until Mr. Wagner gives Council his interpretation as to what Council needs to do to move forward on this request.

ENFORCEMENT

Solicitor's Report – Mr. Richard Wagner was out of town but President Anderson reported there has been no movement between the receiver Robin Holman and the parties of Lot 30.

Enforcement Committee Report – Councilman Weller reported he walked around looking a sidewalks and made a list. He wants to have a meeting with the Enforcement Committee to go over this and develop a plan for proceeding.

Mayor's Report – Mayor Krammes stated the Master Gardeners asked if the alley behind Harrison's Greenhouse to South Carlisle Street could be closed for a 1 day plant sale on Saturday, May 26, 2018. Mayor Krammes saw no problem with this request. Vice President said they can place a cone at each end of the alleyway Friday evening.

Mayor Krammes stated that when there is a fire emergency, first responders can park anyway they want. However, when just attending a meeting their vehicles must be properly parked. She will speak to Justin Kretzing before any tickets are issued.

Parking Enforcement Officer Report - Mayor Krammes introduced to Council Mr. Pete Davis who is applying for the PEO position. He presented his resume to Mayor Krammes and Councilman Pray is doing his background check. After the background check is complete, they will meet again to decide. Mayor Krammes reported 4 parking tickets were issued in March with 2 remaining unpaid.

Borough Enforcement Officer's Report - BEO Nazzaro reported Mayor Krammes and himself know what juveniles broke the Borough Building sign and they went to speak with the parents, but the kids where home alone during the day. BEO Nazzaro asked the kids to have their parents call but they did not. He

spoke several times with the juveniles about bouncing tennis balls off the side of the building. He issued: 13 first time warning for uninspected vehicles; 1 second warning for uninspected vehicles; 2 warnings for violation of Park hours; 6 warnings for trash; 1 warning for a sidewalk blocked by a vehicle parked across it; 1 warning for a loose dog; 4 warnings for trash cans left out more than 24 hours after pickup; 1 warning for trash left out more than 24 hours before pickup; 2 warnings for ice/snow on sidewalks (One property - Hockenberry House - was not issued a warning due to them never clearing walks. He conveyed the lack of compliance to Mayor and Council and suggested this property be pursued under Nuisance Property Ordinance); 7 warnings for cars parked facing wrong way (owner of one vehicle caused a stir calling BEO, school and Borough complaining about the Ordinance being enforced. After several talks with BEO and Mayor is appears she will comply). BEO Nazzaro was informed of ongoing issues and concerns at Perry Housing and passed information to Council for handling including a report of someone had been rifling through cars and that someone had been yanked out of their car at Karns. He instructed these people to alert PSP as well. He handled a dispute between residents over on street parking. He left a warning for barking dogs and shared concerns with the Dog Warden regarding dogs at 41 West Main Street. He spoke to several residents about open home doors, garages or open trunks. He responded to 2 parking issues with a vehicle blocking a garage and requested they move. He spoke to a male shouting obscenities late at night and he complied with his request to be less disruptive. He spoke to juveniles playing in the street requesting they move. He observed a resident littering and they cleaned up trash as requested. He also checked on a driver slumped over in a vehicle who had just fallen to sleep. See his filed report for in-depth details.

ADMINISTRATIVE

Announcements and Correspondence – President Anderson reported all Statements of Financial Interest are due to Secretary Danielle Shope today, April 3, 2018. The Perry County Conservation District E-cycling will be held Saturday, June 9, 2018. No place has been designated yet. The Bloomfield Centre-Carroll Pool will hold their color run April 21, 2018, rain date to be April 22, 2018.

Water Authority Report - Mr. Albright was absent so no report.

Planning Commission Report – Ms. Rowlands was absent so no report.

Zoning/Permit Officer's Report - Mr. Albright was absent so no report.

Administrative Committee Report – Councilman Cless reported he received the appraisal report for the Borough Building from Advantage Real Estate Advisors. Council members were given a brief summary of the report. The invoice for this appraisal was \$2,800 which must be paid within 30 days. The invoice was given to Secretary Danielle Shope. Mr. Cless spoke with Commissioner Steve Naylor regarding the assessment appeal and Mr. Naylor is willing to work with the Borough if the Borough can provide the documentation, which can be done. Once this is accomplished, Mr. Cless can contact the insurance carrier to have the Borough Building insurance coverage reduced. Councilman Cless reported Jason Blumenschein fixed the HVAC system in the building. A problem made during the initial installation of the system was covered up. Mr. Cless contacted Steve Umholtz for an estimate of the painting facelift to the Join Hands room and that would cost \$1,150. Mr. Cless contacted Ashley Eckert to remove some wall heaters and replace them with more reliable baseboard units. A sink in that room will need to also be removed by either Mr. Cless or a plumber. COG would like to have that room but they are not willing to pay more rent.

Council thinks the higher rent for an upstairs, refurbished room should remain as is. President Anderson stated she wants Mr. Cless to make sure the Community Aid bin associated with Join Hands is removed by April 15, 2018.

FEMA/PEMA Report - Councilman Cless reported Mr. Baughman was appointed.

PCBA/COG - Mr. Albright was absent so no report.

Capital Tax Collection Bureau Report - Councilman Pray had no report.

AESTHETICS

Aesthetics Committee Report – Councilman Summers reported the playground equipment will be delivered Thursday afternoon. He is working with Damon Hartman to get that set up. Mr. Summers also contacted Mr. Hartman last week and did a preliminary walking path which is just shy of a one-half mile trail. He asked for references of people who might be able to help make this path. Vice-President Patterson stated he may have someone for that job. Mr. Summers measured out for the edging and mulch so he can get quotes for these items. Once Mayor Krammes decides it is time to do flowers he will get with his committee to set up a schedule for planting and watering.

FINANCE, INSURANCE, AND SAFETY

Finance, Insurance & Safety Report - Vice President Patterson had no report.

Grants – Councilman Pray stated the grant for the Small Sewer and Water Project Grant is being processed.

Personnel Committee Report- Councilman Pray reported Mr. Jacob Baughman who is in attendance has put his hat into the ring for the Emergency Management Coordinator position. Mr. Baughman is a council member of Landisburg Borough and is the Emergency Management Coordinator for that borough. Mr. Baughman works at Carson Long Military Academy. Mr. Baughman is a 22 year volunteer with the American Red Cross. He has been to the aid of many disasters. He brought along a resume of the work he has done for Landisburg Borough. President Anderson asked approximately how many hours a month does he spend doing this emergency management work. He has completed 3 of the 8 required trainings. After the trainings are finished, it would probably be 3-4 hours a year to make sure the plan is up to date. What Mr. Baughman has done for Landisburg can very easily be transferred to Bloomfield Borough. Councilman Pray made the motion to recommend Mr. Jacob Baughman to the position of Emergency Management Coordinator for Bloomfield Borough, seconded by Councilman Cless. Vice- President Patterson had a concern about the financial impact this position would have on the Borough. He wants someone to oversee his hours and approve them. Most of the classes are 5-6 hours according to Mr. Baughman. Some in the second or third year might be a little extra time. This could be a shared expense with Landisburg. President Anderson stated they could sit down together and come up with an hourly rate for future budgets. If he does something for the Borough, he would be paid travel expenses as well. The rate discussed for this position was \$15.00 an hour. Motion passed. Councilman Cless gave the paperwork to Secretary Danielle Shope to fill out and send in to the state.

RIGHTS OF WAY & UTILITIES

Rights of Way & Utilities Committee Report - Vice President Patterson reported Mr. Rehab can fix the lateral at the swimming pool for \$1,400 and they can fix it next Friday. Dan Paul is involved in this as well since he works with the pool. Mr. Rehab will find out what the problem is so it can be fixed.

Mr. Patterson received an update on the UV system from Kappe and Associates and they quoted the Borough originally \$110,000, but it is now \$117,700. HRG has a few questions on this quote and as soon as these questions are addressed the Borough can proceed. Councilman Pray made a motion for conditional approval of the \$117,700 for the UV bulb purchase, seconded by Councilman Weller. Motion passed.

Vice President Patterson stated the Perry County Planning Commission contacts the Borough yearly and offers the Borough their services when planning/zoning issues come up. This part time assessment for the Borough is \$500 per year. Mr. Patterson made the motion the Borough continue this partnership with the Perry County Planning Commission for \$500 a year, seconded by Councilman Cless. Motion passed. Councilman Cless stated this is a good insurance to have.

Mr. Kevin Fitzpatrick arrived late to the meeting due to a family health emergency. He offered to answer any questions they might have about the Eckert property. President Anderson stated that issue was tabled until next meeting. President Anderson offered Council's prayers for Mr. Fitzpatrick's family.

Councilman Clouser asked about the time table on McClure Street. Vice-President Patterson stated weather has not permitted work. Hopefully they can get started Wednesday. Their time frame for completion is less than a month away.

CLOSING COMMENTS

There being no further business, upon motion by Councilman Summers, seconded by Councilman Weller, the meeting adjourned at 8:05 p.m. The next meeting is Tuesday, May 1, 2018 for a regular meeting at 7:00 p.m. Motion carried.

Respectfully submitted,

Kathleen Miller, Assistant Secretary