

**MINUTES**  
**Bloomfield Borough Council**  
**April 5, 2016**

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V., Michelle L. Jones, Patricia A. McCarty, Karl L. Cless, Pierce L. Clouser, Jr., and Michael P. Pray,

Also present: Mayor Arlis Krammes, Borough Secretary Danielle Shope, Borough Employee Damon Hartman, Zoning Officer Edward Albright, Jr., Spring Lake Development LLC Partner Joe Katkocin, Perry County Times Reporter Jim Ryan, Perry County Conservation District Coordinator Kristie Smith, and Borough residents David Yohn and John Judy.

President Malinda Anderson called the meeting to order at 7:00 p.m.

***MEETING OPENING***

**Recording of the Meeting** – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

**Approval of Minutes** – Councilwoman Jones made a motion, seconded by Councilman Clouser, to approve the minutes of the March 1, 2016 meeting as presented. Six yays and one nay by Councilman Cless. Councilman Cless asked if "sidebar" conversations not recognized by the Chair need be recorded into the minutes. As far as President Anderson knows, yes they do. A caveat was included in the minutes about that conversation. There being no further discussion, the motion carried.

**Approval of Financial Report** – Vice President Patterson made a motion, seconded by Councilman Clouser, to approve the financial report for March 2016 as presented. Motion carried.

***PUBLIC COMMENTS***

David Yohn, resident at 201 Barnett Street, inquired as to why he received a snow removal letter dated 2/11/16 about his sidewalk and asked if other residents received these letters also. President Anderson suggested he file a Right to Know request to view other letters sent out. Mr. Yohn then spoke about how upset he is about people not picking up after their dogs on his property. After Mr. Yohn went on for a few minutes, getting more upset, agitated, and loud, President Anderson hit the gavel indicating that Mr. Yohn's 3 minutes were up and Council had to move on for the consideration of the other guests attending.

John Judy, a resident at the corner of Apple and Barnett Streets stated that on an average day at least 20 cars run the stop sign on Barnett Street. President Anderson stated that Council is aware of this fact. Since it is a moving violation only the State Police can enforce it. President Anderson will let the State Police know about the situation again.

***TEMPORARY APPOINTMENT***

Mayor Arlis Krammes swore in Mr. Edward T. Albright Jr. as Temporary Code Enforcement Officer for the Borough until at such time Mr. Frank Freeland Jr. can return to this duty from his medical leave of absence.

***Mayor's Report*** – Mayor Krammes reported that in the absence of Mr. Frank Freeland Jr., she and her husband have been patrolling the town. Mayor Krammes stated there were 7 parking tickets issued in March, 3 remain unpaid.

***Zoning/Permit Officer's Report*** – Zoning Officer Edward Albright reported there were 4 zoning permits and 1 driveway permit issued in March 2016.

***Water Authority Report*** – Mr. Albright reported they are still waiting for DEP and Susquehanna River Basin Authority to give them approval on their permit request, until then they can do nothing. There have been no major leaks in town for the last few months which is a good thing.

***PCBA/COG*** – Mr. Albright reported there have been no meetings the last several months.

***PERRY COUNTY RECYCLING PROGRAM - KRISTIE SMITH, RECYCLING COORDINATOR***

Kristie Smith is the Perry County Conservation District Watershed Specialist and Recycling Coordinator. Ms. Smith offered the Council a plan and some information resources. She handed out an Electronics Recycling information sheet to Council members and gave a presentation. Ms. Smith is the Borough liaison through DEP. She will work with the Borough to fill out paperwork, etc. Discussion followed. President Anderson stated the Council will discuss this and appoint someone to be Ms. Smith's point of contact from the Council's perspective. The information sheet, the Municipal Electronics Collection Registration sheet and a 902 Recycling Grant Application Guidelines sheet is on file at the Borough office.

***ENFORCEMENT***

***Solicitor's Report*** - No report. Mr. Richard Wagner was not present at the meeting.

***Development Judicial Judgment*** - No report.

***Development Pump Station*** – No report.

***Enforcement Committee Report*** - Councilman Clouser handed out a revised sheet of ordinances along with several papers with ordinances from the Newport Borough. Councilman Clouser would like to schedule a meeting, possibly on April 14, 2016 in the afternoon, with himself, President Anderson, Councilman Cless and Mayor Krammes to discuss these ordinances to see if any might be beneficial to Bloomfield Borough.

***ADMINISTRATIVE***

***Announcements and Correspondence*** - President Anderson stated that everyone should have handed in their statements of financial interests by now. They were due April 1, 2016. Secretary Shope stated there were two statements of financial interest still outstanding: Mr. Richard Wagner and Mr. Michael Pray.

**Ordinance #320** - President Anderson stated that Ordinance #320 had to be voted on. This Ordinance deals with the change of due date for the collection of any unpaid sewer bills. The bills will be mailed on the 25<sup>th</sup> of the quarter ending month and bills will be due on the 30<sup>th</sup> day of the following month instead of the 15<sup>th</sup> day of the following month. The due dates will be stated on the bill. The initial warnings of 15 days and the follow-up warning of 10 days will remain the same. Protocol for turning any matters over to the solicitor will remain the same. This was posted in the local paper for two weeks. Councilman Clouser made a motion, seconded by Councilman Cless, to accept Ordinance #320. Motion carried.

**Resolution #2016-02** - President Anderson asked for a motion on Resolution #2016-02. This resolution deals with the new designation of an agent resolution concerning any disaster relief. This deals with PEMA and FEMA issues. President Anderson asked for a motion to approve Mr. John J. Patterson V. as our agent of resolution for PEMA. Councilwoman McCarty made a motion, seconded by Councilman Pray to accept Resolution 2016-02. Motion carried. After the approval, council signatures were required on the resolution.

**Administrative Committee Report** - Councilman Cless reported that he completed the installation of the Join Hands entry door. He installed a new lock assembly on the lower level storage room. Extra keys were made and placed in the office lock box. The outside light fixture at the lower level entry door was repaired. He researched possible security camera package purchases for self-installation. PoE system (Power over Ethernet) is the best way to proceed. The average costs were \$1,000-\$2,000 for a complete 8-camera system depending on zoom and night vision capabilities. He also met with the Borough Planning Commission to discuss the proposed cell tower ordinance and possible changes to the proposal. He had a telephone conversation with Natasha Horton of the Cohen Law Group regarding questions raised at that meeting. The main concern is to protect the H-1 Historic District and to prohibit towers within that district; as well as, how to condense the current proposal to fit New Bloomfield and still be sufficiently comprehensive to protect the Borough. We cannot be too restrictive without violating state laws and/or federal laws. Councilman Cless was able to obtain some PowerPoint presentations with some insight on the cell tower invasion.

**Planning Commission Report** - President Anderson read an email from Planning Commission Chair Melanie Rowlands. The email states: "I will be out of town until May 19<sup>th</sup> and wanted to provide a current report for Planning Commission to Council. If possible, you can read this to Council during the meeting time allocated for Planning Commission report.

\* Planning Commission met on March 28, 2016 with Councilman Karl Cless to discuss a proposed ordinance related to future potential placement of wireless tower(s) within the borough.

\* Mr. Cless provided proposed language from the Cohen Law Group. Mr. Cless told the Commission that we cannot fundamentally change the content, and as such, we have proposed minimal changes.

\* We have nothing further to report.

**Capital Tax Collection Bureau Report** - Councilman Pray had no report.

## ***AESTHETICS***

**Aesthetics Committee Report** - Councilwoman McCarty reported the committee will be having a meeting next Tuesday, April 12 at 7 p.m.

### ***TELECOMMUNICATIONS***

**Telecommunications Committee Report** - Councilman Pray reported he had one communication with Mr. Philip Fraga from Cohen Law Group. In January, Nittany Media expressed the desire to move quickly to get resolution with our franchise and now Cohen Law Group is waiting for the "red lines" from the Juniata County consortium who are doing the same thing with Nittany Media as us. Cohen Law is treating us as the same entity in dealing with Nittany Media. So once those "red lines" have been established, Mr. Fraga will provide information to Councilman Pray. Councilman Pray sees a possible end to this in June or July with a franchise in place by then.

**Wireless Ordinance Proceedings Report** - Councilman Cless included this report in his Administrative Committee Report as stated above.

President Anderson stated Zoning Officer Ed Albright needed Council to approve new signage being placed at the Courthouse. Mr. Albright has reviewed those signs and they do meet the Historic District specifications and the Aesthetics Committee specifications. Council has a copy of the green and gold signs in front of them. Councilman Pray made a motion, seconded by Councilman Clouser, to accept these signs as shown on the handout. Motion passed.

### ***FINANCE, INSURANCE, AND SAFETY***

**Finance, Insurance & Safety Report** - Vice President Patterson had nothing to report.

**Grants Report** - Councilwoman Jones has several grants to review, but nothing to report at this time.

### ***PERSONNEL***

**Personnel Committee Report** - Councilwoman Jones reported that President Anderson, Vice President Patterson, and herself met with all four employees and did annual reviews. The personnel committee are in the process of updating job descriptions and the policy manual.

**Potential Leave of Absence** - It is a confirmed leave of absence as stated earlier for Borough Enforcement Officer Mr. Frank Freeland. Council does not know how long this leave of absence will take, but Council did have authority through the Solicitor to appoint Mr. Albright as temporary Borough Code Enforcement Officer.

### ***RIGHTS OF WAY & UTILITIES***

**Rights of Way & Utilities Committee Report** - Vice President Patterson reported the McClure Street project has been put on hold because the block grant situation is not moving as rapidly as they were hoping for. This grant, the CDBG through SEDA-COG, will probably not be resolved until closer to the end of 2016. The amount of \$95,000 had been budgeted for this project so the Committee would like to move a significant portion of this money into the next phase of the underground coating of the sewer lines and resurfacing of 5 manholes and a temporary resurfacing of McClure Street. This proposal for the coating project will be approximately \$70,000 which includes 1,130 feet of coating from Apple on High Street and from North Carlisle to Apple, from Church to Main is another 347 feet. It will be approximately \$40 a square foot. Along with the asphaltting, Vice President Patterson believes it will cost just under \$80,000. This will take care of all the sewer lines north of Main Street. They will be essentially all new lines on the north part of town. Discussion followed. Vice President made a motion, seconded by Councilman Clouser, to accept the use of these already approved monies for these upcoming projects. Motion carried.

Vice President Patterson also reported the Borough is looking into the Jeffrey Sutton Company from Shermans Dale, PA for line painting. This company has come up with a new product that is a plastic thermo-coated product that should last much longer than what is currently used. Based upon the amount of time it takes to do it in-house (2 months), Vice President Patterson would like it approved to have the Jeffrey Sutton Company do a certain amount of crosswalks, some with the thermo-coat (crosswalk areas stepped back from the square one block) and some just painted. They want to see how the thermo-coated lines last. The total would be approximately \$4,425 to take care of all this. This money has already been budgeted in the alley maintenance budget of \$5,000. Vice President Patterson is going to use this money for this project since the alley work has been done. Discussion followed. Councilman Pray made a motion, seconded by Councilman Clouser, to approve the allocation of this money to the Jeffrey Sutton Company for line painting. Motion carried

***CLOSING COMMENTS***

There being no further business, upon motion by Councilman Clouser, seconded by Councilman Pray, the meeting adjourned at 8:15 p.m. to meet on Tuesday, May 3, 2016 for a regular meeting. Motion carried.

Respectfully submitted,

Kathleen Miller, Assistant Secretary