

**MINUTES**  
**Bloomfield Borough Council**  
**December 6, 2016**

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Malinda C. Anderson, Vice President John J. Patterson V., Michelle L. Jones, Patricia A. McCarty, Michael P. Pray, Karl L. Cless and Pierce L. Clouser, Jr.

Also present: Mayor Arlis Krammes, Borough Secretary Danielle Shope, Assistant Secretary Kathleen Miller, Zoning/Water Authority Officer Edward Albright, Jr., BEO Officer Harry Nazzaro, Borough Employee Damon Hartman, BBPC representative Melanie Rowlands, Perry County Times Reporter Jim Ryan, West Perry High School Civics Class students Camryn Shope and Jordan Trostle, and Borough residents Herb Robb, Peg Robb, Charles Summers, and Kevin McCarty.

President Anderson called the meeting to order at 7:00 p.m.

***MEETING OPENING***

**Recording of the Meeting** – President Anderson advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Anderson further requested that those individuals in the audience desiring to speak identify themselves prior to speaking and they have 10 minutes to present their concern. President Anderson stated that Council will not deviate from the agenda and any questions should be addressed during the appropriate portion of the meeting.

**Approval of Minutes** – Councilman Pray made a motion, seconded by Councilwoman McCarty, to approve the November 1, 2016 minutes as presented. Motion carried.

**Approval of Financial Report** – Vice President Patterson made a motion, seconded by Councilman Clouser, to approve the financial report for November 1, 2016 as presented. Motion carried.

***PUBLIC COMMENTS***

There were no public comments.

***ENFORCEMENT***

**Solicitor's Report** –

**Development Judicial Judgment** - Mr. Richard Wagner was absent due to the weather. He told President Anderson that we are still waiting to hear from the previous owners of the Lakeside Development area and are not ready to move forward at this time.

**Development Pump Station** - Nothing to report.

**Blighted/Disrepaired Homes** - Solicitor Wagner is working on some ordinances which the Borough may or may not choose to use when it comes to the blighted or disrepaired homes in the Borough.

**Enforcement Committee Report** – Councilman Clouser had nothing more to report. Councilman Clouser asked about the swale. He asked that this be brought up during the Solicitor’s report so Mr. Wagner can comment on this matter when he is here. President Anderson reported that at the October meeting a motion was made to vacate the remaining portion of McClure Street. Letters were sent out to all the residents affected by this vacation and since the Borough received a lot of comments, questions, and concerns, the Borough is going to have a meeting with the McClure Street residents on January 19, 2017 at 6 p.m. The Borough Solicitor, the affected residents, and Borough personnel will be in attendance at that meeting.

**Mayor’s Report** – Mayor Krammes reported that things in the Borough are going very well and looking good. She has received many compliments. An individual from another town asked her why New Bloomfield looks so good and Mayor Krammes told them it is because we enforce our ordinances.

**Parking Enforcement Officer Report** - Mayor Krammes stated 6 parking tickets were issued for the month of November with 2 still unpaid.

**Borough Enforcement Officer Report** - BEO Officer Mr. Harry Nazzaro stated there were 2 incidents from 11/16/16-12/6/16, one involving dumping and one involving a suspicious person. The dumping issue was resolved and Mr. Nazzaro completed a report for the suspicious person incident. He met with the PSP about this. He issued 3 citations for Parking Enforcement Officer tickets which were not paid and vehicle owner had not responded to letters sent. Mr. Nazzaro attended the Christmas Tree Lighting. He completed business and home checks for residents as requested during the Thanksgiving holiday. He reorganized the BEO office.

#### *ADMINISTRATIVE*

**Announcements and Correspondence** – President Anderson asked Kathleen Miller about the Library lease. Mrs. Miller stated that the Bloomfield Public Library Board of Trustees approved the terms of the new Library lease. Mrs. Miller submitted Margaret Kingsborough’s name to fill a vacancy on the Bloomfield Public Library’s Board of Trustees. Mrs. Kingsborough will fill a 3 year term vacated by Nicole Kelly. Borough Council acknowledged this.

#### **Ordinances/Resolutions** -

All the ordinances listed on the agenda have been advertised for the appropriate two week period. All Council members have a copy of the ordinances and resolutions.

Ordinance #325 establishes the general tax rate for the year 2017. There was a typographical error so President Anderson read what the Ordinance #325 Section 1 should read “A tax fee is hereby levied on all property within the Borough of Bloomfield subject to taxation for Borough purposes for the year 2017.” Councilman Clouser made a motion, seconded by Councilman Pray, to adopt Ordinance #325. Motion carried.

Ordinance #326 is the establishment of the fire tax for the purpose of an increase in the fire tax for the year 2017. Section 2 reads “The tax rate for the Fire Company appropriations shall be .60 of 1 mill for each dollar of assessed valuation of taxable real property, or .060cents on each \$100.00 of assessed valuation of taxable real property.” This ordinance goes into effect January 1, 2017. Councilwoman Jones made a motion, seconded by Councilwoman McCarty, to adopt Ordinance #326. Motion carried with one dissenting vote by Councilman Karl Cless.

Ordinance #327 deals with local services tax for the year 2017. The tax rate shall be \$52.00 which is for the privilege of engaging in an occupation with primary place of employment within the Borough of Bloomfield. Councilman Clouser made a motion, seconded by Vice President Patterson, to accept Ordinance #327. Motion carried.

Resolution #2016-03 deals with a fee schedule for numerous fees that are collected within the Borough, such as firearms fees to street excavation, driveway permits, etc. All Council members had a copy of all the fees in front of them. Councilwoman Jones made a motion, seconded by Councilman Pray, to adopt Resolution #2016-03. Motion carried.

Resolution #2016-04 deals with providing an independent auditor for the year 2017. The Borough desires to continue their association with the firm of Robert W. Morris and Company. Vice President Patterson made a motion, seconded by Councilman Clouser, to adopt Resolution # 2016-04. Motion carried.

Resolution #2016-05 deals with the local Per Capita tax for 2017. Councilman Cless made a motion, seconded by Councilwoman McCarty, to adopt Resolution #2016-05. Motion carried.

**Final Budget Review** - The final operating budget for the Borough of New Bloomfield for the year 2017 was presented for vote. All Council had a chance to review the budget. President Anderson stated for the public that there was an increase in expenditures for the repair of the ramp on the west end of the Borough Building, security cameras for the building and some electrical work for Join Hands, etc. President Anderson stated the library rent has gone from \$150.00 to \$200.00 per month. Councilwoman McCarty made a motion, seconded by Vice President Patterson, to adopt the 2017 Budget. Motion carried.

**Water Authority Report** - Mr. Albright reported we have received the construction permit letter from DEP and we have 60 days to complete the SWIP monitoring plan and return it to DEP. DEP also put on seven conditions and we are working on all those conditions within our plan. The Borough is still under a drought watch because of the weather and are asking residents to conserve water. President Anderson noted that she and Mr. Sheffey made a note in the quarterly newsletter asking residents to inform the Borough of any vacant buildings so the water can be turned off so pipes will not burst, etc. Mr. Albright stated they removed a meter from a house on McClure Street because the residents moved out and left it and the curb stop was broken. Mr. Albright contacted the Sheriff's Department for advisement and the Department said as long as they did not break in, they can go in and get their meter. There was an open window so they entered through this window and the meter was removed and pipes drained.

**Planning Commission Report** - Ms. Rowlands reported that the Planning Commission reviewed their fee schedule which has not been changed since 1970. She submitted changes for Subdivision and Land Development fees with the original Ordinance cited for correct reference. These were emailed to Secretary Danielle Shope. Ms. Rowlands was then made aware that the Borough fees were already set, so the Planning Commission looks forward to the Borough reflecting these changes through a possible future addendum.

Councilman Clouser asked about the monument Girl Scout Lara Steele inquired about last council meeting. President Anderson addressed this issue explaining the Scout project again. President Anderson stated the Perry County Commissioners, who own the Market space, were not in favor of that space being utilized for this project. However, President Anderson met a Marysville Borough Council member and he was interested in pursuing the project. They had the land needed, etc. so Marysville will work with Miss Steele to accomplish her Scout project. President Anderson gave all the necessary contact information to the Marysville council member.

**Zoning/Permit Officer's Report** - Mr. Albright reported he issued one zoning permit for 409 Timber Circle for roof solar panels. They need COG to inspect this. President Anderson inquired about the McAdoo project. Mr. Albright had issued the zoning permits to Mr. McAdoo last month.

**Administrative Committee Report** - Councilman Cless reported he purchased and installed a replacement printer at the sewer plant. Cost was \$93.27. He bought several packs of batteries for the Borough Office for \$23.26. He purchased a hanger kit for hanging the Library white board on the wall. He moved a bookcase away from heat source. He worked with Nittany Media to install a new phone system at Join Hands.

President Anderson asked Councilman Cless to look into purchasing a new liquid color ink printer for the Borough Secretary and then give the older color copier to the tax collector who needs to print in color.

**FEMA/PEMA Report** - Councilman Cless had no report this month.

**PCBA/COG** - Mr. Albright extended an invitation to Council members for the 2016 holiday luncheon on December 16, 2016 from 1:00-2:00 p.m. at Zeiderelli's, Newport.

**Capital Tax Collection Bureau Report** - Councilman Pray stated the December meeting is coming up in two weeks. Capital Tax Collection Bureau has installed their sign at their new location in Marysville.

Councilman Clouser asked if the Bloomfield Borough Council meeting dates were established and he was informed that the 2017 meeting dates are advertised in the local newspaper and Borough website. Danielle will inquire about the July meeting date, since the original meeting would fall on July 4, 2017.

### ***AESTHETICS***

**Aesthetics Committee Report** - Councilwoman McCarty reported the Christmas Tree Lighting was well attended. The specially made lamp posts have been ordered but have not arrived yet. Two have been ordered. A resident asked Councilwoman McCarty about a fallen limb touching his property on Barnett Street. The tree belonged to Nancy Stahley. McCarty spoke with Ms. Stahley who is having Stumps and More come in to remove the tree in the spring.

### ***TELECOMMUNICATIONS***

**Telecommunications Committee Report** - Councilman Pray stated he spoke with Phil Fraga from Cohen Law and the conclusion they reached was to move the franchise agreement off the plate to get it done. He proposes they meet with Nittany Media and also the consortium of Juniata County municipalities in Monroe Township in Juniata County at a convenient date for all parties, probably in January/February. The cost to do this will be \$1,912.00 but it will be split between the municipalities so our cost would be \$382.50. There is nothing final yet. They are hoping at the end of this meeting they will have a final draft of the agreement. Then, they can ratify it.

### ***FINANCE, INSURANCE, AND SAFETY***

**Finance, Insurance & Safety Report** - Vice President Patterson had no report.

**Grants Report** - Councilwoman Jones reported they are still waiting to hear if we have received anything from the PA Small Water and Sewer Grant. President Anderson said Borough Employee Damon Hartman is going to create a gravel path behind the old Ford Garage. They are hoping to make this into a walking path and make this into a green space, etc. with some historical markers, etc. Councilwoman Jones could possibly look into some type of "green space" grant for this.

**Personnel Committee Report** - Councilwoman Jones reported our new BEO hire is in place. They had to switch health insurance again. They switched to Capital Blue Cross which costs \$130.00 more per month, but this is within the amount budgeted. The Water Authority insurance cost about \$190.00 more per month.

### ***RIGHTS OF WAY & UTILITIES***

**Rights of Way & Utilities Committee Report** - Vice President Patterson stated they are still working on getting engineering bids for the work on Barnett Woods Road project. They are looking for other funding through possible grants for the project but it has been funded even if grants are not found. The second bridge inspection at the sewer plant has been completed and they are waiting on the results.

President Anderson stated the office received a call from Rick Levan who informed us there is some year-end money available through the Perry County Commissioners. President Anderson spoke with our engineering firm which gave us some numbers. She was asked to attend the Perry County Commissioners meeting yesterday and notified them of total proposal cost and then broke it out into engineering costs, construction and administration costs. Mr. Levan told her the Commissioners needed to come up with a dollar amount of what they would be offering us so we could complete a Liquid Fuels grant application. The Commissioners were not prepared to give us a dollar amount. The deadline for this is December 15, 2016. With such a short deadline, it looks like we will not be getting anything from the Commissioners, but the Commissioners are to notify us if they are going to provide any funds.

Vice President Patterson reported they had to make two emergency repairs to mains coming into the plant because of some connection and possible breakage situations. These are located at the old railroad trestles that come in from the north to the south and the west into the plant. They will redo the connections to make it a permanent fix. Part of the rail/trail project is there will have to be equipment taken back there and they are going to clear an area into the area they need to work on. This cost somewhere between \$3,500.00 - \$4,000.00 to finish this project. It should be completed in several days.

President Anderson stated we are still waiting on the PEMA monies promised us in October. Representative Keller even inquired on the Borough's behalf. It is a substantial amount of \$8,900.00. Other municipalities have received their monies but so far nothing for New Bloomfield.

President Anderson mentioned there will be a small recognition ceremony for former BEO Officer Frank Freeland in January.

Councilman Cless stated on December 21, 2016 he will be utilizing the Council Chambers to store items from the Join Hands office because they will be laying carpet in their office space.

### ***CLOSING COMMENTS***

There being no further business, upon motion by Councilman Clouser, seconded by Councilwoman McCarty, the meeting adjourned at 7:47 p.m. to meet on Tuesday, January 3, 2017 for a regular meeting. Motion carried.

Respectfully submitted,

Kathleen Miller, Assistant Secretary