

**MINUTES**  
**Bloomfield Borough Council**  
**September 6, 2011**

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Pierce L. Clouser, Jr., Vice President John M. Long, Leroy J. Weller, Karl L. Cless, Edwin G. Robinson and John J. Patterson, V. Jayne M. Eckert excused absence.

Also present: Mayor Arlis Krammes, Borough Secretary Nancy Pote, Assistant Borough Secretary Alycia Pote, Borough Enforcement Officer Frank Freeland, Zoning Permit Officer Ed Albright, Planning Commission Chairman Steve Dowell, Water Authority Chairman Warren Ely, Dale Beaston, David Owen, Kay Henry, Richard Miller, Jerry Gibboney, Jr., Tom Bentley and Kelsey Henry (Civics).

President Clouser called the meeting to order at 7:00 p.m.

***MEETING OPENING***

**Recording of the Meeting** – President Clouser advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Clouser further requested that those individuals in the audience desiring to speak identify themselves prior to speaking.

**Approval of Minutes** – Councilman Cless made a motion, seconded by Councilman Weller, to approve the minutes of the August 2, 2011 meeting as reviewed. Motion carried.

**Approval of Financial Report** – Councilman Patterson made a motion, seconded by Vice President Long, to approve the financial report for August 2011 as presented. Motion carried.

***AGENDA REQUEST***

**Fire Protection Tax** – Tony Bentley, New Bloomfield Fire Company, provided a letter to members of Council requesting a gradual tax rate increase over the next four years beginning in 2012. President Clouser stated that nothing would be done until our budget meetings in October. President Clouser questioned what Wheatfield and Carroll Townships would be paying. Mr. Bentley stated that the Borough and Centre Township are assessed while Wheatfield and Carroll Townships give donations. President Clouser thanked Mr. Bentley and stated this matter would be taken before Council at our budget meetings next month.

***ENFORCEMENT***

**Solicitor's Report**

**Resolution #2011-03 – Automated Red Light Enforcement (ARLE)** – Councilman Cless stated the Borough of Bloomfield has been awarded a \$5,000.00 grant for new highway signs through the Automated Red Light Enforcement (ARLE) Application and this Resolution authorizes and directs Borough Council to sign the ARLE enforcement program project funding agreement. Councilman Cless

made a motion, to adopt Resolution #2011-03, seconded by Councilman Weller, to signify our compliance with PennDOT to perform the tasks and utilize the \$5,000.00 grant for that project. Motion carried.

**Procedure for Unpaid Sewer/Garbage Bills Ordinance** – President Clouser stated that the procedure for the collection of unpaid sewer and garbage bills is in a position to be advertised. Councilman Patterson made a motion, seconded by Councilman Robinson, to proceed to advertise the proposed ordinance outlining the procedure for collecting unpaid sewer/garbage bills as presented. Motion carried.

**Spring Lake Development Court Order/Orrstown Bank** – President Clouser stated that Solicitor Wagner has made attempts to get in touch with Orrstown Bank's attorney to no avail. President Clouser further stated that upon the advice of Solicitor Wagner, he will prepare a letter tomorrow asking Orrstown Bank how they intend to handle unpaid tax bills, the electric bill and maintenance for the sewer pumping station, the maintenance and further improvement of the sewer and water systems, the maintenance and improvement of the streets within the development including the undeveloped streets, the paving and plowing of the development's streets and the usage of the current unauthorized driveway from the development in order to access property located directly outside the Borough in Centre Township.

**Solicitor's Donation** – Secretary Pote stated that Solicitor Wagner donated his time for an advisory session held on September 1, 2011 in the Office of the Secretary by purchasing 19 chicken barbeque tickets @\$4.50 each or \$85.50 from the Bloomfield Public Library and requested authorization to proceed to pay the Library. Vice President Long made a motion, seconded by Councilman Patterson, to pay the Bloomfield Public Library \$85.50 for the 19 tickets donated in lieu of Solicitor Wagner invoicing the Borough for his time at the advisory session on September 1, 2011. Motion carried.

**Thebes Illegal Garbage Dump** – Councilman Weller requested Secretary Pote to request Solicitor Wagner provide information on the clean up of the Thebes' illegal dump.

#### **Borough Enforcement Officer' (BEO)s Report**

**Monthly Report** - BEO Freeland reported in August he had 7 skateboard complaints, 10 incidents, 3 car matters, 3 code violations and 10 telephone calls. BEO Freeland stated that he sees reduced activity at the Square. BEO Freeland noted with kids back in school there is a shift of times of activity and he will adjust his schedule to meet the demand. Councilman Cless questioned the status of Dan Paul's skateboard facility and parental involvement. BEO Freeland stated Dan Paul is putting in ramps, anticipates opening on September 10, 2011 and he is preparing waivers to suit his needs.

#### **Enforcement Committee's Report**

**Grandstand Incident** – Vice President Long reported that an incident report was given to the Pennsylvania State Police regarding a burning incident at the grandstand and stated we will continue to observe the area.

### ***ADMINISTRATIVE***

#### **Announcements and Correspondence**

**Energy Model Ordinances** – President Clouser stated that the Tri-County Regional Planning Commission has energy model ordinances available on their website (tcrpc-pa.org) for outdoor fuel burning appliances, solar energy systems and wind energy facilities.

**Tri-County Regional Planning Commission Nomination** – Secretary Pote stated that she spoke with our current representative John Stokes of Southwest Madison Township and he stated he is willing to continue to serve. Councilman Cless made a motion, seconded by Vice President Long, to reappoint John Stokes to the Perry West Plan Development Section of the Tri-County Regional Planning Commission. Motion carried.

**Purchasing Procedure Policy** – President Clouser stated that the purchasing procedure policy that was adopted at our May 4, 2010 meeting was reviewed, clarified and approved by Solicitor Wagner at the September 1, 2011 advisory session.

**Budget Meeting Nights** – President Clouser stated that the budget meeting nights will be October 18, 19 & 20, 2011 at 6:00 p.m. in Council Chambers.

**2012 Minimum Municipal Obligation (MMO)** – Secretary Pote stated that as Chief Administrative Officer for the Borough's retirement plan, she has determined our MMO for 2012 to be \$6,691.00 and requested Council's approval. Vice President Long made a motion, seconded by Councilman Robinson, to approve the 2012 MMO in the amount of \$6,691.00. Motion carried.

**Street Light Replacement** – President Clouser reported that the replacement cost for the street lamp that was destroyed on North Carlisle Street by a tree falling during a recent storm is \$1,478.00 and requested permission to pay the invoice. Secretary Pote further stated that this is not covered under the Borough's insurance. Vice President Long made a motion, seconded by Councilman Robinson, to pay the invoice from West Shore Lighting in the amount of \$1,478.00. Motion carried.

### **Mayor's Report**

**Street Fair/Car Show** - Mayor Krammes stated she obtained the permit for the street closure on Saturday, September 10, 2011 due to the New Bloomfield Fire Company's Street Fair. Mayor Krammes further stated that the car show will be held on East Main Street from 14 East Main Street to Barnett Woods Road. Mayor Krammes stated that handicapped parking for these events will be at the Veteran's Memorial Building located at 25 West Main Street. President Clouser requested that the area around the old jail located at 20 West McClure Street be posted "No Parking" due to the difficulty of navigating the street during these events. Mayor Krammes stated that the New Bloomfield Fire Company already requested the posting of "No Parking" signs in the first block of West McClure Street.

**41 & 43 West Main Street** - Mayor Krammes reported that the grass at the former Tressler Bed & Breakfast located at 41 & 43 West Main Street has been mowed.

**215 South Carlisle Street** - Mayor Krammes reported that the weeds at the former Ford garage located at 215 South Carlisle Street will be taken care of by the executor of the estate.

**113 West Main Street** - Mayor Krammes reported that vehicles are parking on Diane Grindle's sidewalk at 113 West Main Street and questioned if there is an ordinance that addresses this. Councilman Cless stated that there is an ordinance in place that prohibits vehicles from parking on sidewalks. President Clouser requested that BEO Freeland look into this matter.

**Chalkboard Mural for Council Chambers** - President Clouser questioned Mayor Krammes if she is going to paint the chalkboard mural for Council Chambers. Mayor Krammes stated she would do it when her time permits.

**Bloomfield Borough Water Authority's (BBWA) Report**

**BBWA Updates** – BBWA Chairman Warren Ely reported that the BBWA has no leaks or serious problems. BBWA Chairman Ely further stated that Fenicle Lane will be graded, the BBWA is proceeding to bring the new well to production mode; however, it will take a couple of years to use it and the spring house located on Cold Storage Road that is still used by the community swimming pool is in a state of disrepair and the BBWA will be taking care of this in the near future. Councilman Weller questioned BBWA Chairman Ely if the BBWA would be willing to budget for a water line replacement on Barnett Woods Road from north of the fire hydrant to West Main Street. BBWA Chairman Ely stated that the BBWA cannot afford to do it at this time.

**Zoning Permit Officer's (ZPO) Report**

**Monthly Report** – ZPO Ed Albright reported that he issued one driveway permit for 220 Oak Road.

**Bloomfield Borough Planning Commission's (BBPC) Report**

**Gerald Wagner/Robert Hench Sub-Divisions** – BBPC Chairman Dowell reported that BBPC met on August 22, 2011 to discuss two sub-divisions. BBPC Chairman Dowell stated that the first sub-division was that of Gerald Wagner, 303 West High Street and it will be divided into three lots of which the first will be a driveway being used by the residents of 319 West High Street and there is a question as to who would be responsible for the inlet and no decision was made; the second lot will be 100' wide and the third is the Gerald Wagner residence. BBPC Chairman Dowell introduced Jerry Gibboney, Jr. from Burget & Associates. Mr. Gibboney detailed the location of the inlet on the plan that runs through the Wagner lot. BBPC Chairman Dowell reported that the plan was approved by the BBPC. Councilman Cless made a motion, seconded by Councilman Patterson, to approve the Wagner sub-division. Motion carried. BBPC Chairman Dowell stated that the second sub-division is that of Robert Hench whose garage encroaches upon the property at 218 South Carlisle Street and he hasn't heard anything from Navtech. Councilman Cless stated that it is a very important sub-division plan where Mr. Hench's building encroaches onto property that is not his and the Dialysis facility has agreed to give Mr. Hench said piece of property at no cost. Councilman Cless further stated that the plan has been seen by BBPC Chairman Dowell, Councilman Patterson and himself and the plan has met all requirements. Vice President Long made a motion, seconded by Councilman Patterson, to tentatively approve the Hench sub-division. Motion carried. Councilman Cless abstained due to being the local liaison for the Dialysis facility project.

**Administrative Committee Report**

**Dialysis Facility** – Councilman Cless reported that the agreement between the Borough of Bloomfield, FRE XIII, LLC and the First National Bank of Mifflintown has been executed by President Clouser and Secretary Pote; therefore, Council must ratify the agreement. Vice President Long made a motion, seconded by Councilman Weller, to ratify the agreement between the Borough of Bloomfield, FRE XIII, LLC and the First National Bank of Mifflintown that was verbally approved by Council earlier. Motion carried. Councilman Cless abstained due to being the local liaison for the Dialysis facility project.

**Ballfield Trees** – President Clouser stated that the three trees that are in question are located at the east end of the ballfield and there has been some discussion on removing them. Vice President Long stated that he is not in favor of removal of the trees at this time and further stated it is the only vegetation at that location other than poison, weeds, etc. and the trees are far from dead. Councilman Patterson agreed with Vice President Long and feels there are no safety concerns. Upon further discussion, the matter was tabled.

**Lower Level Rooms (Exterior Wall)** – Councilman Cless stated that the project was completed by Weller Brothers at a cost of \$3,972.34 and unfortunately the first section did not have plywood behind it; therefore, an additional cost was incurred and approved as per procedure.

**Canopy Over Library Entrance** – Councilman Cless stated he did some research on the many different materials available (fabric, metal, etc.) and there is a large range of costs. Councilman Cless further detailed options that are available and questioned Council to what extent they wanted to go. President Clouser stated that the current canopy is too short and results in water cascading down the steps and entering the lower level under the door. Councilman Cless was requested to obtain figures and bring them to the budget meeting.

**Grandstand Restitution** – Secretary Pote stated that the \$500.00 grandstand restitution has been paid in full. President Clouser stated that a reward, upon arrest and conviction could be offered to the person(s) who come forward and identifies those who are attempting to burn the grandstand. Vice President Long will work with Crime Stoppers to work out the details on this matter.

**FEMA/PEMA** – Councilman Weller stated that due to the excessive rain, time should be logged due to the extra work.

**Perry County Boroughs Association/Perry County COG** – President Clouser stated that there will be a joint meeting on Thursday, September 8, 2011 at 7:00 p.m.

## ***AESTHETICS***

### ***Aesthetics Committee Report***

**Globes for Square** – Mayor Krammes reported that thirteen new globes have been ordered and delivered for the lights on the square.

### ***Shade Tree Commission Report***

**14-16 West Main Street** – President Clouser stated that a decision needs to be made with regards to the two trees that were removed at 14-16 West Main Street. President Clouser further stated there were two trees removed, leaving two holes and the Shade Tree Commission approved the replacement of one tree; therefore, a second hole remains to be finished in concrete, plants, etc. Upon extensive discussion, President Clouser stated it is up to the Shade Tree Commission to recommend a solution.

## ***RIGHTS OF WAY & UTILITIES***

### ***Rights of Way & Utilities***

**East McClure Street** – Councilman Weller stated that the East McClure Street paving project will be rebid early next spring.

**Patching** – President Clouser stated patching bids for three projects were submitted by Kitner Brothers as follows: 1.) second block of North Carlisle Street \$1,755.00, 2.) first block of N. Carlisle Street \$505.00 and Apple Street \$1,033.00. Councilman Patterson stated that the paving of the Borough Building parking lot will be a budgeted item in 2012. Councilman Weller made a motion, seconded by Councilman

Robinson, to proceed with Kitner Brothers for the three patching projects as presented which totals \$3,293.00. Motion carried.

**Generator** – Councilman Patterson stated that we budgeted for the generator upgrade at the sewer plant in 2011. Councilman Patterson obtained a quote from L.E.Z. Electric in the amount of \$6,188.00 for the generator upgrade that will keep the sewer plant running 24/7 in the event of a loss of electricity. Councilman Patterson further stated that L.E.Z. Electric is the firm that did all the electrical when the sewer plant was built. Councilman Patterson made a motion, seconded by Councilman Cless, to hire L.E.Z. Electric to upgrade the generator at the sewer plant in the amount of \$6,188.00. Motion carried.

**Church Street Sewer Line** – President Clouser referred this matter to the Rights of Way & Utilities Committee to check it out and determine what action needs to be taken.

**October Council Meeting Date** – President Clouser stated that the October meeting will be held in Council Chambers on Thursday, October 13, 2011 at 7:00 p.m.

**Executive Session** – President Clouser called an executive session for the purpose of discussing a personnel matter.

Following the executive session, President Clouser called the meeting back to order.

**Wet Well Cleaning** – President Clouser stated that we have an estimate from Kline's for wet well cleaning in the amount of \$1,375.00 that is anticipated to take one hour on-site to complete and additional time, if required, would be billed at a rate of \$71.25 per quarter hour. Councilman Robinson made a motion, seconded by Councilman Weller, to accept the estimate from Kline's as presented to clean the wet well. Motion carried.

There being no further business, upon motion by Councilman Cless, seconded by Councilman Weller, meeting adjourned at 8:34 p.m. to meeting on Thursday, October 13, 2011. Motion carried.

Respectfully submitted,

Alycia D. Pote  
Recording Secretary

