

MINUTES
Bloomfield Borough Council
September 1, 2009

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Pierce L. Clouser, Jr., Vice President John M. Long, Edwin G. Robinson, Dale J. Beaston, Leroy J. Weller, Karl L. Cless and Jayne M. Eckert.

Also present: Solicitor Richard Wagner, Mayor Jean Anstine, Planning Commission Chairman John Patterson, Water Authority Chairman Warren Ely, Secretary Nancy Pote, Robert I. Hench, Robert A. Hench, Steve Dowell, Richard Groff, Don Bergan, Gretchen Haas, David Pace, and Robert Snook.

President Clouser called the meeting to order at 7:00 p.m.

ADMINISTRATIVE

Recording of the Meeting – President Clouser advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. Robert A. Hench stated he will also record the meeting.

Approval of Minutes – Councilman Beaston made a motion, seconded by Vice President Long, to approve the minutes of the August 4, 2009 meeting as reviewed. Motion carried.

Approval of Financial Report – Councilwoman Eckert made a motion, seconded by Vice President Long, to approve the prior month's financial report as presented. Motion carried.

Announcements and Correspondence

Budget Meeting Dates – President Clouser reported that the 2010 budget preparation meetings will be held October 19, 20 and 21, 2009 at 6:00 p.m. providing all the days are required.

VFW Request for a Parade Banner – Robert Snook from the VFW stated that the Perry County Council of VFW's will have their Veterans Day parade in New Bloomfield on November 7, 2009 at 11:00 a.m. Mr. Snook requested permission to have an approximate 4' X 15' banner displayed that conforms with the State's requirements honoring our veterans in the square from mid October to mid November. Mr. Snook further stated that they plan to have decorations, fire police assistance and the reviewing stand will be located in the square. Mayor Anstine stated that they should contact Sergeant Ringer of the Pennsylvania State Police to inform them of this parade. Councilman Beaston stated that the New Bloomfield Fire Company will work with them for the placement of the banner and decorations. Councilman Beaston made a motion, seconded by Councilman Cless, to approve the resolution for adoption. Motion carried.

Public Comments

12 South Carlisle Street – Dave Pace provided members of Council and Planning Commission Chairman Patterson with a drawing of a proposed two story building to be constructed on a vacant lot

located at 12 South Carlisle Street that will include commercial and residential. President Clouser stated that this needs to go to the Planning Commission prior to coming to Council. Bloomfield Borough Planning Commission Chairman Patterson requested that Mr. Pace needs to bring his intentions, how he proposes to go about it, etc. to the Planning Commission meeting on the fourth Monday of the month at 7 p.m. here in Council Chambers and they will look at it. Planning Commission member Karl Cless requested that they bring a more detailed plan. Planning Commission Chairman Patterson stated that they will need a plot plan and to remember this is in an historical district. Prior to his departure, Mr. Pace retrieved the paperwork he handed out. Don Bergan, Cumberland County Mental Health and Retardation, questioned if there is a building moratorium. Water Authority Chairman Ely stated there is a problem and we are about one year away from resolving this problem and the Water Authority is limited as to what can be added to the Borough system.

Administrative Committee Report

Upper Level Restrooms Stall Doors – Councilman Cless reported that the latest estimate from Hershock's for the upper level men's room to furnish and install two toilet stalls with swinging doors and one swinging door with hardware is \$2,710.00 and to furnish and install four doors with latches and hinges for the upper level women's room is \$1,730.00. Upon further discussion, Councilman Cless made a motion, seconded by Councilman Weller, to proceed with the men's room at a cost of \$2,710.00. Motion carried.

Borough Building Energy Conservation – Councilman Cless reported that a large box of fluorescent bulbs have been purchased to begin changeover from four bulbs to two bulbs in the lighting fixtures to reduce energy consumption. Councilman Cless further stated that the upper level hallway, Borough office and Council Chambers have been completed and he will notify the lessees of our intention. Council agreed.

Diakon and IOOF Leases Expired 8/31/09 – Secretary Pote stated that she received the executed lease from IOOF and the lease for Diakon was corrected and forwarded to them and she is awaiting the return of the lease and the terms of these leases are September 1, 2009 through August 31, 2012.

Ballfield Grading – Councilman Beaston reported that Centre Township and Richard Brown, Manager of the local adult ball team looked at it and the job was started today. President Clouser stated that Centre Township and the ball team are doing the grading and if needed, the VFW will be available also if monies are needed.

Final Sub-Division Plan – President Clouser provided Council with a plot plan that includes all the land now owned by the Borough indicating which portion of the Borough property would be deeded with the sewer plant and which would be deeded with the Borough Building. President Clouser requested approval of the plan as presented if everyone agrees and then we can have it filed and the deeds recorded. Vice President Long made a motion, seconded by Councilman Robinson, to move forward to getting the sub-division in place through the Bloomfield Borough Planning Commission (BBPC). Motion carried. Solicitor Wagner stated that the surveyor now must take the plan to the BBPC and their recommendation must go to the Perry County Planning Commission.

Lower Level Hallway Mural – Councilman Cless reported he has had discussions with Mary Reisinger, Girl Scout Leader, regarding the lower level hallway mural and he will be meeting with the Girl Scouts to determine what will be done.

2010 PMRS Minimum Municipal Obligation (MMO) – Secretary Pote stated that as Chief Administrative Officer for the Borough's retirement plan, she has determined our MMO for 2010 is

\$4,028.00 and requested Council's approval. Councilwoman Eckert made a motion, seconded by Vice President Long, to approve the 2010 MMO in the amount of \$4,028.00. Motion carried.

Bloomfield Borough Water Authority (BBWA) Report

Perry County Prison Inmate Complaint – BBWA Chairman Ely reported that a complaint was received via telephone by a wife of an inmate concerning the need to clean up the water because her husband gets sick from drinking it. BBWA Chairman Ely stated they went to the prison and asked that they check into this matter and report back to them.

New Bloomfield Fire Company – BBWA Chairman Ely reported that they received a request from the New Bloomfield Fire Company to hook on to the water for the new fire station to be located in Centre Township and at this time they are not in a position to guarantee them water until they can hook on to a sufficient well. BBWA Chairman Ely further stated they were directed to check with Gary Wright, owner of adjoining commercial property that contains a good well.

East Main Street Water Leak – BBWA Chairman Ely reported that there is a leak on East Main Street by Swenson's gas station and since Sunday they have been losing 20,000 gpd and they hope to have it repaired by tomorrow.

Zoning/Permit Officer's Report – President Clouser reported that one building permit was issued for 29 Barnett Street for the addition of a roof over an existing porch.

Bloomfield Borough Planning Commission (BBPC) – BBPC Chairman Patterson that today it came to their attention there is a possible problem at 110 South Carlisle Street with Cumberland County Housing and Redevelopment Authority (CCHRA) and the one that sold it to them. BBPC Chairman Patterson further stated that the purchaser was not notified that there was a piggyback system for sewer into the "carriage house" located to the rear of 110 South Carlisle Street and that is illegal and was brought up at Planning Commission meetings and is well recorded and also corresponded to the Bloomfield Borough Zoning Hearing Board (BBZHB) and was not disclosed at the settlement. Councilman Cless reported he provided CCHRA with copies of the BBPC minutes that document this matter and the variance request that was submitted to the BBZHB.

Capital Tax Collection Bureau – Councilman Cless reported that a follow up meeting of the Perry County Tax Collection Committee was held on August 6, 2009 per stated mandate and himself as Borough delegate and alternate Nancy Pote attended. Councilman Cless further stated that a presentation was given by Capital Tax Collection Bureau Executive Director Josh Vechio, issues discussed and a second meeting will be held on September 24, 2009 to elect officers for the new Tax Collection Committee.

Grants – Councilman Beaston stated as of last Friday there is no money available to the Borough.

Perry County Boroughs Association – President Clouser stated that the PPL representative was not at the last meeting; however, a gentleman from the state discussed grants, community upgrades, etc. President Clouser further stated that the Borough could use 3M tinted sheets on the front windows to insulate and save money. Vice President Long stated that prior to the gentleman's current job, he worked for the City of Harrisburg to put together the consortium and the borough might want to look at large users to join in the consortium and we in turn would possibly benefit by providing more consortium memberships. Vice President Long stated that members of the consortium must have more than \$4,000 annually in electric usage for it to be monetarily feasible. Vice President Long will call Benchmark to further discuss this

possibility. BBWA Chairman Ely questioned if the BBWA could be a part of this program under the Borough. President Clouser stated that he feels they could.

Newsletter – Councilwoman Eckert reported that articles for the newsletter must be to Peg Kingsborough by September 14, 2009.

Mayor's Report

Trick or Treat – Mayor Anstine stated that Trick or Treat will be Saturday, October 31, 2009 from 6:00 p.m. to 7:30 p.m. Vice President Long stated that the Halloween parade will be that date also.

AESTHETICS

Shade Tree Commission Report – Councilwoman Eckert stated this will be deferred to Councilman Weller to be discussed together under the North Carlisle Street project.

ENFORCEMENT

Solicitor's Report

Power and Energy Purchase Program – Solicitor Wagner stated this was discussed by Vice President Long earlier tonight.

Violations of Ordinance #256 – Solicitor Wagner stated that letters were sent to violators of Ordinance #256 for maintaining vehicles on their property in violation to the Borough's ordinance and a copy of the letters were given to the Secretary.

Spring Determination – As requested by Solicitor Wagner, Councilwoman Eckert made a motion, seconded by Councilman Weller, to authorize the President to sign the petition that was prepared for filing. Solicitor Wagner stated this results from one landowner not getting back to us and a hearing will be conducted where Engineer Burget will testify to the inconsistencies of the deeds.

Perry County COG – Councilman Weller reported that the next meeting will be held here on Thursday, September 20, 2009 at 6:30 p.m.

INSURANCE AND SAFETY

Insurance and Safety Committee Report

Health Insurance – Councilman Cless reported that the Insurance and Safety Committee met with John Long taking Jayne Eckert's place as requested by President Clouser at our meeting last month based on the possible conflict of interest because of her son-in-law being one of the affected employees and discussed ways to lower our health insurance costs and this will be further discussed in Executive Session.

PERSONNEL

Personnel Committee Report

Meeting With Personnel – Vice President Long stated that last week they met to discuss concerns with proper training, Chris being cross trained, etc. and today he met with Ricky Robinson and

Christopher Sharrow for 1 ½ hours to discuss a number of points and provided written documentation of this meeting to the employees, Personnel Committee and the Borough Secretary.

RIGHTS OF WAY & UTILITIES COMMITTEE

North Carlisle Street Project – Councilman Weller stated that a tree specialist from Camp Hill went to look at the Dowell and Patterson properties and he suggested that he will come up to go over with the contractors what it takes to protect these trees, essentially keep the roots wet, Councilman Weller reported that Steven Dowell has removed one tree on his property. Councilwoman Eckert stated the gentlemen provided them with some simple ideas to hopefully keep the trees alive. Councilman Weller will also meet with the contractors. Councilman Weller reported that the stormwater drain on North Carlisle Street has been completed and it is unknown as to the start date for curbing.

Barnett Street Sewer Line Replacement – Councilman Robinson stated that Jerry Justice Excavating has started this project and they are past the creek.

Collapsed Line at 215 S. Carlisle Street – Councilman Cless made a motion, seconded by Councilman Weller, to ratify the payment of \$30,335.00 to B&R Construction Services, Inc. for the emergency repair of the collapsed sewer line at 215 South Carlisle Street. Motion carried.

Inlet Installation – Councilman Robinson made a motion, seconded by Councilman Cless, to ratify the payment of \$3,985.20 for the installation of a new inlet at 215 South Carlisle Street to eliminate the backup of stormwater. Motion carried.

Stormwater Underground Blockage – BBWA Mike Scheffey crawled down through the canal and found that the wall collapsed and reduced the three foot square to a one foot square and we need to get in there. Solicitor Wagner stated that a description must be done for those bidding; therefore, President Clouser requested the committee prepare a description.

New Bloomfield Fire Company Sewer Capacity Request – President Clouser stated that Secretary Pote polled members of Council and he provided a letter to Centre Township that it has been approved provided the fire company or its designated representative submits a land development plan to Centre Township that meets all of their municipal requirements, regulations and approval and the Borough will await further contact from Centre Township and a copy of the letter was sent to the New Bloomfield Fire Company, Engineer Gross and Solicitor Wagner. Councilman Weller questioned if trucks would be washed at that facility with greasy water going into our sewer system. President Clouser requested Councilman Weller keep in touch with the NBFC regarding this concern.

Curbing Resolution - Vice President Long made a motion, seconded by Councilwoman Eckert, to approve the curbing resolution as presented for advertising. Motion carried.

HVAC Maintenance Contract for Sewer Plant – President Clouser presented a maintenance contract from Herre Bros., Inc. for 2009-2010 in the amount of \$1,075 for maintaining the HVAC at the sewer plant. Councilman Robinson made a motion, seconded by Councilman Beaston, to accept the sewer HVAC maintenance agreement from Herre Bros., Inc. as presented. Motion carried.

West Main Street Between Church & Chestnut Streets Sidewalks – Councilman Weller stated that letters were sent to residents that need to repair or replace their sidewalks and the deadline for completion is August 31, 2010.

Potential Projects for Wastewater Treatment Plant – Councilman Robinson stated that a project next year, possibly this year, might be the removal of the SBR2 sludge pump for cleaning and new sleeves on the UV system.

High Street Paving – President Clouser stated that paving is needed in front of Mrs. Carvache's that was dug up for the repair of the sewer line and never resurfaced. Councilman Weller made a motion, seconded by Councilwoman Eckert, to proceed to patch that area provided the cost is less than \$4,000. Motion carried.

Potential Paving – Councilman Weller stated that he would like to consider paving Apple Street at the intersection with West Main Street. Solicitor Wagner stated that this is permitted and you can proceed without the bidding process if the cost is under \$4,000.

North Carlisle Street Curbing – Councilman Weller stated that since the Borough is picking up the cost of curbing he would like to see curbing at the Kaseman and Nace residences that are approximately 106'. Solicitor Wagner stated that under certain circumstances a change order is possible. Councilman Weller feels an exchange in footage can be done if the curbing above the former Alter residence is eliminated. Solicitor Wagner stated that we need to stay within the number of feet bid and a 20% add on is a problem. Councilman Weller will proceed to discuss this change with Engineer Burget.

Executive Session

President Clouser called an executive session for the purpose of discussing health insurance for eligible personnel. President Clouser requested that Councilwoman Eckert, Councilman Robinson and Mayor Anstine step into the hallway because they are related to the employees.

President Clouser called the meeting back to order.

There being no further business upon motion by Councilman Weller, seconded by Councilman Beaton, meeting adjourned to meet on Tuesday, October 6, 2009. Motion carried.

Respectfully submitted,

Nancy A. Pote
Secretary

