

**MINUTES**  
**Bloomfield Borough Council**  
**May 4, 2010**

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Pierce L. Clouser, Jr., Vice President John M. Long, John J. Patterson, V., Leroy J. Weller, Karl L. Cless, Jayne M. Eckert and Edwin G. Robinson.

Also present: Mayor Jean Anstine, Secretary Nancy Pote, Dale Beaston, Steve Dowell, Richard Groff, Richard Miller, James McLaughlin, Justin Kretzing, Mark Miller, Stacey Nybeck, *Corea Kirsch, Matt Bowman, Seth Washinger, and Edward Geesaman (Civics).*

President Clouser called the meeting to order at 7:00 p.m. and stated that unfortunately Solicitor Wagner will not be here due to a family matter.

***ADMINISTRATIVE***

**Recording of the Meeting** – President Clouser advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording.

**Approval of Minutes** – Vice President Long made a motion, seconded by Councilman Weller, to approve the minutes of the April 6 and 22, 2010 meetings as reviewed. Motion carried.

**Approval of Financial Report** – Councilman Patterson made a motion, seconded by Vice President Long, to approve the financial reports for March and April 2010 as presented. Motion carried.

***ENFORCEMENT***

**Enforcement Committee Report**

**Junk Car Status** – Vice President Long stated that he will be getting with the Enforcement Committee to tour town to get an update on the junk car status.

**License Number Authorization** – Mayor Anstine stated that the paperwork is being processed.

**Vehicle Ordinance Pre-Trial Follow-Up** – Vice President Long stated that Solicitor Wagner contacted him concerning the factual statement they are putting together as a result of the pre-trial session and he has nothing on dates at this time.

**Final Sub-Division** - President Clouser stated that Solicitor Wagner is still waiting for more information from Navtech before he can proceed with the deed for the two properties in question.

**Deteriorated Structure Status** – President Clouser stated a permit application was submitted to Zoning Officer Watson; however, no permit is needed by the Borough and he will discuss this with COG.

**Zoning Officer/Councilman** – President Clouser stated that he will be discussing with Solicitor Wagner to affirm that a Councilman can serve as a Zoning/Permit Officer in the absence of Zoning/Permit Officer Watson.

**Curfew** – President Clouser stated due to recent acts of vandalism, he will be discussing with Solicitor Wagner the possible need for a curfew for those under the age of 18. President Clouser further stated that the possible need to hire a second code enforcement officer to do wherever is needed to deter the vandalism and he spoke to two people and has heard nothing back.

#### *ADMINISTRATIVE*

**Public Comments** – President Clouser stated that anyone not on the agenda can have three minutes for their presentation and requested if anyone desired to discuss any matter at this time.

**Councilman Cless Support** – Stacey Nybeck, resident of the Borough and tenant of the Borough Building, stated she was upset with the press and handling of the resignation of Councilman Cless. Ms. Nybeck further stated that her children are in Girl Scouts and the matter was not with the Girl Scouts and the entire matter was misconstrued. As a tenant of the Borough Building, Ms. Nybeck feels the tenants are held accountable and responsible for damage done. Ms. Nybeck stated that as a tenant she sees what all of Council does and the responsiveness of Councilman Cless to their needs is outstanding and it is upsetting to lose a valuable member of the Borough Council. President Clouser stated that we are all aware of what Councilman Karl Cless has done.

**Tires** – Richard Miller expressed concern with the mosquito season approaching and questioned if the Borough has an ordinance for tires that are being used for flower beds or an ordinance for storage of old tires. Mayor Anstine stated that enforcement only applies to over 500 tires. Mayor Anstine stated she cannot go back on private property but she will contact the Pennsylvania Department of Environmental Protection to determine if this law was amended or to get them involved. President Clouser feels we might need to discuss this matter further with Solicitor Wagner.

**Crime Watch** – Jim McLaughlin, a resident of 133 West McClure Street, expressed concern with the kids at the playground smoking dope as well as drinking Robitussin and it needs policed up and he wants to get involved. Mr. McLaughlin requested permission to get residents involved to start a Crime Watch program for our town. Councilman Weller stated that the Mayor and several members of Council discussed this situation with an officer of the Pennsylvania State Police (PSP) and has requested they drive past the playground frequently. Councilman Weller further stated that anyone seeing suspicious activity should call the PSP and provide a detailed description of the car (make, color, 2 or 4 doors) as well as provide a license number. President Clouser stated that better lighting of the exterior of the Borough Building as well as security cameras is being considered. President Clouser requested Mr. McLaughlin meet with the Borough's Enforcement Committee to further discuss this matter. Mr. McLaughlin agreed and provided Secretary Pote with his telephone number.

**New Bloomfield Fire Company Annual Audit** - Justin Kretzing, New Bloomfield Fire Company, provided a copy of their annual audit for review and he welcomed any comments.

**Councilman Cless Support** – Mark Miller, resident of 304 Barnett Street, stated he wanted to echo what Ms. Nybeck stated about Councilman Cless. Mr. Miller further stated that when something needed done, Councilman Cless was always there and he felt this is a very unfortunate situation.

**Mayor's Report**

**Borough Building Playground** – Mayor Anstine reported she spoke to Sergeant Ringer from the PSP and he will have troopers come around and confront the kids who appear to be under 18 years of age.

**Zoning/Permit Officer's Report**

**Prior Month's Activities** – President Clouser reported that Zoning/Permit Officer Watson issued one sidewalk permit for the south side of 122 South Carlisle Street and also PennDOT is involved in the sidewalk replacement at 131 West Main Street and the project is on hold.

**Administrative Committee Report**

**Second Floor Window Replacement Status** – Councilman Cless reported that he had a call from Hershock's for the replacement of the second floor windows on the south side of the building. Councilman Cless further reported that he obtained an approximate cost of \$150 each for the replacement of the two window air conditioners and requested permission to purchase them. President Clouser stated that we will want to adopt the purchasing procedure policy.

**Purchasing Procedure Policy** – President Clouser presented a purchasing procedure policy for consideration for adoption as follows: 1.) Up to \$100.00 with the Secretary's approval; 2.) Between \$100.01 and \$500.00 with two approvals by President and Vice President or Chairman of the Finance Committee and 3.) Over \$500.01 to \$3,999.99 by telephone poll by the Secretary that would require four members authorization. Councilman Patterson made a motion, seconded by Councilman Weller, to adopt the purchasing procedure policy as presented. Motion carried.

**Space Shuttle/Playhouse** – Councilman Cless stated he feels the two buildings on the playground (space shuttle/playhouse) are a lure to that area for unbecoming behavior and should be gotten rid of. President Clouser reported that Chris Sharrow recently painted over the graffiti inside the space shuttle. Vice President Long stated young children use the space shuttle and it was provided for their use by the Boy Scouts. Upon further discussion and based upon the condition of the playhouse, it was determined that it would be demolished.

**Security Cameras** – Councilwoman Eckert stated security cameras have been under consideration for several years and at this time needs looked into. President Clouser feels this matter needs further discussion.

**Bricks Loose Above Post Office** – President Clouser reported that the Post Office requested that the loose bricks above the Post Office be repaired and this matter is being looked into.

**Library Board Request** – President Clouser presented a written request from the Bloomfield Public Library Board of Trustees for the exchange of the larger Scout room for the classroom currently used by the Library and further detailed reasons for the request to include meeting state standards. President Clouser stated that the Administrative Committee will schedule meetings with the Scouts and the Library.

**Grants** – Councilman Patterson reported that the sewer line replacement grant is still viable but he has heard nothing to date.

**FEMA/PEMA** – Secretary Pote stated that today the paperwork for the 2010 snowstorm (48 hour period) has been submitted to PEMA for reimbursement consideration and it is possible we will receive \$2,000.00 +/- if approved.

### ***AESTHETIC***

#### ***Aesthetic Committee Report***

**Shade Tree Commission** - Councilwoman Eckert reported that one free permit for the removal of a tree was issued for the McCarty residence located at 131 West Main Street. Councilman Weller expressed concern with the tree located in front of the Tressler property located at 200 South Carlisle Street stating it is low and spreading and the trees located in front of the Hege property at 122 South Carlisle Street provide a hazard when pulling from Barnett Street on to South Carlisle Street. Councilman Weller further stated he spoke to Mr. Tressler at the U.S. Post Office yesterday. Upon further discussion, Councilwoman Eckert stated the Shade Tree Commission will look at it.

### ***FINANCE, INSURANCE AND SAFETY***

#### ***Finance, Insurance and Safety Committee Report***

**Sewer Bond** – Councilman Patterson reported that a meeting with the 1<sup>st</sup> National Bank of Mifflintown to discuss the possible sewer bond refinance was postponed and will be rescheduled.

### ***PERSONNEL***

#### ***Personnel Committee Report***

**Part-Time Secretary** – President Clouser stated that the addition of a second part-time secretary is being considered and the Personnel Committee intends to interview an interested individual that will be expected to learn the job and work with Secretary Pote as well as cover the office in her absence.

### ***RIGHTS OF WAY & UTILITIES COMMITTEE***

#### ***Rights of Way & Utilities Committee***

**East McClure Street Sidewalks/Curbing Project** – Councilman Weller reported that Lou Harford is about done with the surveying and the expected cost will be under \$10,000; therefore, three quotes will be needed to bid the project. Councilman Weller made a motion, seconded by Councilwoman Eckert, to approve the solicitation of three bids to be delivered to Secretary Pote for the sidewalks/curbing replacement on East McClure Street provided the bids come in under \$10,000. Motion carried.

**Barnett Street Resurfacing/Stormwater Project** – Councilman Weller reported that last Thursday, Dale Beaton, Councilman Patterson, Councilman Robinson and himself did an on location walk-through with three contractors and it was determined that sixty feet of curbing needs added in front of Robert Hench's as addendum #1 to avoid a change order. Councilman Weller made a motion, seconded by Councilman Robinson, to approve Addendum #1 that adds sixty feet of curbing to the project. Motion carried.

**Emergency Generator Electrical Upgrades** – Councilman Patterson reported that he is getting a contractor to determine what has to be done to the generator for the electrical upgrades. Councilman

Patterson further stated he expects the results in two or three weeks and we are going to get the upgrade done that will result in a self contained sewer plant.

**Generator Maintenance Contract** – President Clouser presented a contract from Cleveland Brothers Equipment Company, Inc. for a semi-annual inspection and preventative maintenance on the generator located at the sewer plant with a cost of \$1,827 for 2010, \$1,900 for 2011 and \$1,976 for 2012. President Clouser further stated that Option #1 covers only the year 2010 or Option #3 will cover the years 2010, 2011 and 2012. Councilman Robinson made a motion, seconded by Councilman Patterson, to execute Option #3 of the agreement with Cleveland Brother Equipment Company, Inc. as presented. Motion carried.

**High Pressure Sodium Streetlamps Installation** – Councilman Patterson reported that PPL will be replacing at no cost to the Borough the streetlamps to high pressure sodium.

**Executive Session**

President Clouser called an executive session to discuss a personnel matter.

President Clouser reconvened the meeting.

**Resignation** – President Clouser stated that Councilman Cless asked that his resignation be rescinded. Councilman Patterson made a motion, seconded by Councilman Weller, to accept the request of Councilman Cless to rescind his resignation. Motion carried.

There being no further business, upon motion by Councilwoman Eckert, seconded by Councilman Robinson, meeting adjourned to meet on Tuesday, June 1, 2010. Motion carried.

Respectfully submitted,

Nancy A. Pote  
Secretary

