

MINUTES
Bloomfield Borough Council
January 4, 2010

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Pierce L. Clouser, Jr., Vice President John M. Long, Edwin G. Robinson, John J. Patterson, V., Leroy J. Weller, Karl L. Cless and Jayne M. Eckert.

Also present: Mayor Jean Anstine and Mark Miller.

President Clouser called the meeting to order at 7:00 p.m.

ADMINISTRATIVE

Recording of the Meeting – President Clouser advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording.

Approval of Minutes – Councilman Robinson made a motion, seconded by Vice President Long, to approve the minutes of the December 1, 2009 meeting as reviewed. Motion carried.

Approval of Financial Report – Vice President Long made a motion, seconded by Councilman Robinson, to approve the prior month's financial report as presented. Motion carried.

Announcements and Correspondence

97th Annual County Convention of Perry County Association of Township Officials (PCATO) - Secretary Pote stated that the PCATO Convention will be held on Saturday, February 27, 2010 beginning at 7:15 a.m. at Greenwood Elementary School and requested if there is any interest in attending. Vice President Long expressed interest in attending. President Clouser further stated that those attending at \$12.50 per person will be paid by the Borough. Secretary Pote requested that she be notified if there is any further interest so she can meet the registration deadline of January 15, 2010.

Perry Housing Partnership – President Clouser stated that an invitation has been received from Perry Housing Partnership to attend the dedication of “The Warren R. Van Buskirk House” located at 38 West Main Street that is scheduled for Saturday, January 16, 2010 at 1:00 p.m.

Cell Phone – President Clouser expressed the need to provide a cell phone for Chris Sharrow to use for Borough business and the need to purchase one because former Councilman Beaston misplaced his Borough issued cell phone. President Clouser stated that after polling several members of Council, the consensus was to replace the cell phone at the Borough's expense because of former Councilman Beaston's outstanding service to this community. Councilwoman Eckert questioned why Mr. Sharrow would be expected to carry two cell phones since he uses his current personal cell phone for business and has never exceeded minutes allowable by his plan. Councilman Cless made a motion, seconded by Councilman Robinson, to purchase a cell phone for Mr. Sharrow and grant forgiveness for the cost of replacement. Councilwoman Eckert questioned the expense unless it is to be strictly a business phone. Upon further

discussion, President Clouser turned the matter over to Vice President Long who is chairman of the Personnel Committee. Councilman Cless rescinded his previous motion and Councilman Robinson rescinded his second to the previous motion. Councilman Robinson made a motion, seconded by Councilman Patterson, to grant forgiveness for the cost of the misplaced cell phone replacement. Motion carried.

Public Comments

Ordinance #256 – Junk Cars – Mark Miller, 304 Barnett Street, questioned the status of the court ruling on the junk cars. President Clouser stated this matter is still in the hands of the court. Mark Miller expressed concern and thinks it is time to make something happen that is to enforce Ordinance #256 or not to enforce Ordinance #256. Vice President Long stated this has been ongoing for 1 ½ years and he concurred with Mr. Miller’s concern.

Administrative Committee Report

Chamber of Commerce Lease – Secretary Pote stated that November, December and thru January 15, 2010 rent has not been paid in an amount of \$1,500 and Solicitor Wagner was approached by Mr. Campbell, who is an officer for the Chamber of Commerce, requesting that Council give consideration to a reduction in rent for the remaining lease. President Clouser stated that he sent a letter to the Chamber of Commerce requesting payment in full and since nothing had been received, the matter was turned over to Solicitor Wagner. President Clouser stated that at our October 2009 meeting he gave the Chamber of Commerce the opportunity to get out of their lease if we could find another tenant and this was denied by Mrs. Brown stating she intended to use the room until the end of the lease.

Sadler Health Center Lease – Secretary Pote stated that the Sadler Health Center is going to lease the former Chamber of Commerce room beginning February 1, 2010 at a cost of \$500 per month and Solicitor Wagner is preparing their lease. Councilman Patterson questioned why we need the Solicitor to prepare a lease when it could be done in house and thus a savings to us. President Clouser turned this over to the Administrative Committee to prepare a generic lease for our Solicitor’s approval and then proceed with preparing them in house.

Final Sub-Division – President Clouser reported that Solicitor Wagner by letter requested Roger Watson of Navtech, Inc. to prepare a deed as it relates to the subdivision in Bloomfield Borough.

Emergency Roof Repair – Councilman Cless reported that the installation is complete and a check was issued to Perry Roof Systems in the amount of \$4,694.00.

Drinking Fountains – Councilman Cless reported that Swenson’s Plumbing and Heating removed the drinking fountains and performed some repair work on commode and urinal flush valves to the upper floor restrooms and the bill in the amount of \$183.70 was paid.

Lower Level Rear Windows – Councilman Cless reported that Hershock’s installed the exterior windows for the lower level of the Borough Building located at the Scout Room and the bill in the amount of \$3,999.00 was paid. Councilman Cless further stated there is minor trim work to be done by the administrative personnel.

Electric Heat – Councilman Cless stated that Eckert Electric has requested 30% or \$1,005.00 down payment on the \$3,350.00 quote to order material for the electric heat installation in the East wing and hallway of the second floor of the Borough Building and requested a motion to approve that payment. Councilman Cless made a motion, seconded by Vice President Long, to approve a 30% or \$1,005.00

payment to Eckert Electric for materials. Councilwoman Eckert abstained because Eckert Electric is their family business. Motion carried.

Ballfield – President Clouser reported that James Woods has volunteered to schedule the ballfield for 2010. President Clouser stated that Mr. Woods has agreed to distribute a statement, to be prepared by the Administrative Committee, which will outline inappropriate driving, etc. on the ballfield. President Clouser further stated that there is more work needs done to finish the ballfield grading.

Maintenance Work – Councilman Cless reported that he painted the second floor hallway and replaced the stained ceiling tile that resulted from the recent roof leak in the East wing rooms. Councilman Cless reported that Councilman Weller repaired a downspout at the Post Office dock.

Tri-County Regional Planning Commission Appointment – Councilman Cless stated that the consensus of municipalities in the Perry West Plan Development Section of the Tri-County Regional Planning Commission was to appoint Thomas Bell, Supervisor, Toboyne Township, to a two-year term of 2010 and 2011. Councilman Cless made a motion, seconded by Councilwoman Eckert, to appoint Thomas Bell, Supervisor, Toboyne Township, as our voting member on the Tri-County Regional Planning Commission for 2010 and 2011. Motion carried.

Grants – President Clouser requested that that Councilmen Cless and Patterson follow-up on the grant application submitted by former Councilman Beaston for the East McClure Street sewer line replacement.

Mayor's Report

Huckleberry Drop – Mayor Anstine stated that she was not informed of the decision by the New Bloomfield Fire Company to discontinue the Huckleberry Drop; therefore, she had completed the necessary paperwork for the closing of East Main Street for the Huckleberry Drop on New Year's Eve. Mayor Anstine further stated that she did retract the paperwork submitted to PennDOT. Mayor Anstine stated that she must be informed of events that are planned or cancelled that would affect street closings.

ENFORCEMENT

Enforcement Committee Report

Junkyard Ordinance – Vice President Long reported that junk car enforcement is still being done. Vice President Long stated that Councilman Cless and himself on December 9, 2009 went out and checked for violations of Ordinance #256 and that resulted in 10-12 letters being sent. Vice President Long further stated that there is one situation where the property owner of a rental unit requested our assistance because there has been no effort by their renter. Vice President Long further stated that most of those cited have taken action.

Solicitor's Report

Permit Fees Established Annually by Resolution - Secretary Pote stated that Ordinance #274 established that permit fees are changed annually by resolution; therefore, Councilman Cless researched our ordinance book and a copy of his findings were provided to each Councilperson for their review. Councilman Cless stated that he came up with the list of fees and he would like the fee schedule reviewed by Council for suggestions and if there is no fee, he would like to see a \$10 fee established. Mayor Anstine stated there is no firearm permit but she gives the requestor written permission to discharge a gun to kill skunks, etc. and there has never been a charge for this. President Clouser stated his feeling is that

when the permit officer is required to go out for an inspection, etc. there should be a fee; however, he isn't certain other ones should require a fee. Councilman Cless questioned the legality of a franchise and President Clouser stated this will be referred to Solicitor Wagner. President Clouser also requested that Solicitor Wagner be given a copy of the suggested fees for his review and comments.

Deteriorated Structure (Demolition) – President Clouser stated that Solicitor Wagner wrote a courtesy letter to the attorney for the owner of the property located at the rear of 225 West Main Street informing him that the Borough authorized Solicitor Wagner to file a Petition with the Court directing either that the property owner demolish or repair the building and the filing will be done very shortly.

Smoke/Alternative Heating Ordinance – Vice President Long stated that he did receive one complaint concerning smoke and he informed the individual that we are looking at possibly adopting an ordinance that would address smoke as well as alternative heat.

Springlake Letter of Credit – Secretary Pote stated that the letter of credit for Springlake Development expires on February 11, 2010 and she has requested Orrstown Bank to renew it.

FINANCE, INSURANCE & SAFETY COMMITTEE

Finance, Insurance & Safety Committee Report

Front End Loader – Councilman Cless reported that the front end loader has been insured.

RIGHTS OF WAY & UTILITIES

Rights of Way & Utilities Committee Report

Decanter Floats – Councilman Robinson reported that the decanter floats will be replaced in March providing the weather permits.

Mixer in the Digester – Councilman Robinson stated that Herre Bros. has repaired the mixer in the digester.

Sludge Pump – Councilman Robinson stated that the sludge pump needs repaired.

East McClure Street Sidewalks/Curbing Project – Councilman Weller presented Council with an anticipated fee of \$3,870.00 from Burget & Associates, Inc. to survey for curbing installation on the south side of East McClure Street between South Carlisle Street and Gusler Alley. Councilman Weller stated that to do the curbing and roadway design in anticipation of the resurfacing and sewer line replacement on East McClure Street would probably be around \$2,800.00 or a combined cost of \$6,670.00. Councilman Weller stated that he wants to see the curbing installation done. Councilman Cless feels we are limited as to what we can do with the walks and curbing because of the elevations of the homes and buildings. Councilman Weller stated that to bid this job out we need grades and specifications. President Clouser questioned if we need to obtain other bids for engineering to keep the job competitive. Vice President Long stated that he doesn't have a problem with the first part; however, he sees no need to survey for the sewer line and street at this point in time. Secretary Pote questioned the itemized bill when President Clouser, Vice President Long and herself met with Joe Burget and requested a bill that is not to exceed one money amount for an entire project. President Clouser concurred with Secretary Pote. Councilman Weller stated that if a job costs less, then the contracted amount would be requested. Council further discussed the possibility of a grant for the sewer line replacement and costs incurred by surveying

prior to receipt of a grant. Vice President Long stated he would like to see another set of cost estimates. Council concurred.

Sewer Arrearages – Secretary Pote stated that she sent letters with sewer bills notifying individuals with delinquent accounts that all accounts must become current on February 15, 2010. Secretary Pote stated that she has a copy of the Bloomfield Borough Water Authority's policy on the late payment and she would like Council's review prior to adoption. Secretary Pote stated that this policy has been extremely effective for Bloomfield Borough Water Authority.

Barnett Street – Councilman Weller stated that in December Councilman Robinson, Councilman Elect Patterson, Councilman Beaston and himself met with our PennDOT Municipal Representative Rick Levan on Barnett Street to discussing the paving and everything can be handled by PennDOT except the engineering for the a storm drain to be located at the south side of Barnett Street where it intersects with Spring Alley and another storm drain to be located at the south side of Barnett Street where it intersects with a private alley between 23 and 27 Barnett Street. Councilman Weller further stated that the engineering for the storm drains is anticipated to be under \$10,000; therefore, the Rights of Way & Utilities Committee is requesting permission proceed to obtain sealed bids. Councilman Weller further stated that Mr. Levan recommends that the sump pumps be directed into the storm drains. Councilmen Weller further stated that Councilman Robinson and he have determined that the elevation of three laterals may require that the stormwater flow underneath them. Councilman Weller needs specifications prior to bidding the street resurfacing. Upon discussion with Council, President Clouser directed the Rights of Way & Utilities Committee do a verbal presentation to potential bidders and that all bids must be in writing, sealed and submitted to Secretary Pote and will be opened at our February meeting.

Truck Tires – Councilman Robinson stated that he obtained a price of \$584.00 from Deimler's Tire Service for four tires installed on the small truck and requested approval to proceed to purchase them. Councilman Robinson made a motion, seconded by Councilman Cless, to proceed to order the four tires from Deimler's Tire Service at a total of cost of \$584.00. Motion carried.

There being no further business, upon motion by Councilwoman Eckert, seconded by Councilman Weller, meeting adjourned to meet on Tuesday, February 2, 2010.

Respectfully submitted,

Nancy A. Pote
Secretary

