

MINUTES
Bloomfield Borough Council
October 13, 2011

Bloomfield Borough Council met this evening in regular session in the Bloomfield Borough Council Chambers with the following Council members present: President Pierce L. Clouser, Jr., Leroy J. Weller, Karl L. Cless, Edwin G. Robinson, and John J. Patterson, V. Jayne M. Eckert and Vice President John M. Long excused absence.

Also present: Mayor Arlis Krammes, Borough Secretary Nancy Pote, Assistant Borough Secretary Alycia Pote, Borough Enforcement Officer Frank Freeland, Planning Commission Chairman Steve Dowell and Darrin Foster.

President Clouser called the meeting to order at 7:00 p.m.

MEETING OPENING

Recording of the Meeting – President Clouser advised the attendees that the meeting was being recorded by the Council for the accuracy of the minutes and stated that side conversations should be conducted in the hallway so as to not disrupt the meeting or its recording and reminded everyone that talking when someone else is speaking also disrupts the meeting and affects the recording. President Clouser further requested that those individuals in the audience desiring to speak identify themselves prior to speaking.

Approval of Minutes – Councilman Weller made a motion, seconded by Councilman Patterson, to approve the minutes of the September 6, 2011 meeting as reviewed. Motion carried.

Approval of Financial Report – Councilman Cless made a motion, seconded by Councilman Patterson, to approve the financial report for September 2011 as presented. Motion carried.

PUBLIC COMMENTS

President Clouser stated that anyone not on the agenda can have three minutes for their presentation and requested if anyone desired to discuss any matter at this time. Hearing none, President Clouser continued the meeting.

ENFORCEMENT

Solicitor's Report

Ordinance #297 – Collection Procedure for Unpaid Sewer/Garbage – Secretary Pote stated that Ordinance #297 has been properly advertised and is in a position for adoption. Councilman Patterson made a motion, seconded by Councilman Weller, to adopt Ordinance #297 that outlines the procedure for collection of unpaid sewer and garbage bills. Motion carried.

Spring Lake Development, Inc. - Court Order/Orrstown Bank – President Clouser stated that Orrstown Bank did not respond to his letter dated September 7, 2011 that requested a meeting immediately to discuss the sewer pump station, sewer/water lines, snowplowing, paving of streets, etc. President Clouser further reported that Solicitor Wagner made contact with the bank and this matter is expected to

come before the Orrstown Bank Board of Directors and a meeting date will be set soon. President Clouser further stated that the Borough employees are not to trespass per Solicitor Wagner.

Status of the Thebes Dump – President Clouser stated the status of the Thebes dump is not a Borough concern and we do not want to incur legal costs as a result; therefore, any individuals interested in this matter can research it on their own.

Vehicle Ordinance #256 – President Clouser stated that we have been advised by Solicitor Wagner that an argument date for attorneys will be set by the Commonwealth Court and that date is unknown at this time.

Rezoning Public Hearing – Councilman Cless stated that upon discussion, the public hearing for the rezoning at 218 South Carlisle will be November 28, 2011 at 6:00 p.m. Councilman Cless made a motion, seconded by Councilman Patterson, to proceed to advertise the meeting date and the ordinance that rezones a specific tract of ground at 218 South Carlisle Street from R-1 to C-1. Motion carried.

Borough Enforcement Officer's (BEO) Report

Monthly Report - BEO Freeland reported in September he had 8 skateboard complaints, 6 incidents, 2 car matters, 4 code violations and 8 telephone calls. BEO Freeland stated that in the fall there is less daytime activity and he will be working evenings and weekends.

ADMINISTRATIVE

Announcements and Correspondence

Thank You Letters – President Clouser stated that we received a letter from the Perry County Literacy Council for our annual donation and also a letter from the Bloomfield Public Library Board for our help in providing them with a larger space.

Budget Meeting Dates – President Clouser stated that budget meeting nights will be October 18, 19 and 20, 2011 at 6:00 p.m. in Council Chambers.

Mayor's Report

Trees – Mayor Krammes stated that the Lions Club donated trees to the Girl Scouts and they are looking for locations to plant them. Councilman Cless stated that Dan Paul, 225 West Main Street rear, could possibly use some since he removed a row of trees earlier this year.

30 East Main Street – Mayor Krammes stated that the owner of 30 East Main Street would like to remove the gum trees and is willing to replace them with another type of tree. Mayor Krammes further stated that the property owner is also thinking of replacing her sidewalk. President Clouser referred the tree matter to the Shade Tree Commission and stated a sidewalk permit would need to be obtained.

Halloween Parade – Mayor Krammes reported that the Halloween parade is scheduled for October 29, 2011 at 10:00 a.m.

Trick or Treat – After some discussion, Trick or Treat was set for Monday, October 31, 2011 from 6:00 p.m. to 7:30 p.m.

Bloomfield Borough Planning Commission's (BBPC) Report

Bailor/Morrow Sub-Divisions – BBPC Chairman Dowell stated that the BBPC met on September 26, 2011 and approved two sub-division plans. BBPC Chairman Dowell stated that the first sub-division being Frank Bailor, 300 East Main Street, with the west end being transferred to Rhoda Leister, his neighbor. BBPC Chairman Dowell further stated that the BBPC had no real concerns and the sub-division was approved by the BBPC. Councilman Weller made a motion, seconded by Councilman Cless, to approve the Bailor sub-division as presented. Motion carried. BBPC Chairman Dowell stated that the second sub-division being Zeke Morrow, 323 West Main Street (rear), that would have a Locust Street address and is currently being sub-divided from the property located on West Main Street as a lot only with no request for a building lot. BBPC Chairman Dowell further stated that Darrin Foster, surveyor with Louis J. Harford, feels that concerns expressed with utility right of way is not a problem. Councilman Patterson made a motion, seconded by Councilman Robinson, to approve the Morrow subdivision only with no consideration on the availability of sewer and water for the rear property. Motion carried.

Administrative Committee Report

Dialysis Facility – Councilman Cless reported that construction on the Dialysis facility has begun, the HOP from PennDOT has been received; therefore, all the sewer, water and stormwater connections can be done. Councilman Cless further stated that a separate water meter will be installed by the BBWA to measure the water used by the masons prior to going through the bank meter; therefore, they will be billed directly. Councilman Cless reported that the sub-division with Robert Hench is in progress and the public hearing for the rezoning has been scheduled for November 28, 2011.

Building Exterior East Side Paving – Councilman Cless stated that the paving on the East side of the Borough Building has been done by Kitner Brothers in the amount of \$598 and the payment needs ratified. Councilman Robinson made a motion, seconded by Councilman Cless, to approve the payment to Kitner Brothers in the amount of \$598 for paving the East side of the Borough Building. Motion carried.

Building Exterior South Side Paving – Councilman Cless stated that the paving on the South side of the Borough Building has sunk and recently stormwater got on the new carpet installed in the Bloomfield Public Library. Councilman Cless presented a quote from Kitner Brothers to taper the paving away from the South side of the building at a cost of \$2,260. Councilman Cless made a motion, seconded by Councilman Robinson, to authorize Kitner Brothers to proceed with the paving project as described in the amount of \$2,260. Motion carried.

Estimates – Councilman Cless reported he obtained estimates for the stairwell canopy and carpet replacement in the hallways on both floors for discussion at budget. Councilman Cless further stated that the Prevailing Wage Act to increase the level from \$25,000 to \$185,000, \$4,000-\$10,000 for telephone quotes and \$10,000 to \$18,500 for advertising has gone through the House and now is in the Senate. Councilman Cless further stated that he went to Senator Jake Corman's office to support its passage.

FEMA/PEMA – Councilman Cless stated that he received communications from FEMA that a webinar is scheduled to learn the essentials to ensure our community to recover quickly and safely from a disaster.

Criminal Mischief Reward - President Clouser stated that the Pennsylvania State Police feels we should have a reward for recent criminal mischief on Borough Building property. President Clouser discussed this with Vice President Long and mutually agreed that we need to advertise that the Borough would offer up to a \$500 reward upon arrest and conviction of person(s) destroying Borough property and this will be discussed at our November meeting.

Grants

West McClure Street Sewer Line Replacement - Councilman Patterson stated that the DCED block grant for the sewer line replacement in the first block of West McClure Street has been approved by the Perry County Commissioners in the amount of \$45,000.

ARLE – Councilman Cless stated that the Penn DOT forms have been completed and submitted for the ARLE signage grant in the amount of \$5,000.

AESTHETIC

Aesthetic Committee Report

Globes – Mayor Krammes stated that the globes for the lights on the square have been received and questioned who will install them. Council directed Mayor Krammes to coordinate the installation with Borough employees.

Shade Tree Commission

14-16 West Main Street – Mayor Krammes reported that the Shade Tree Commission determined that the two trees removed at 14-16 West Main Street must be replaced with one tree. Councilman Weller stated that a tree cannot be planted in either hole because of the tree stump; therefore, they must cut out an opening in the existing concrete to plant one tree. Councilman Weller feels the two holes need cemented and a tree planted between the areas where the two trees were removed. Upon further discussion, President Clouser requested that the Shade Tree Commission and Rights of Way and Utilities Committee get together and discuss with the homeowners what the Borough desires and report back to Council.

FINANCE, INSURANCE AND SAFETY

Finance, Insurance and Safety Committee Report

Budget – Councilman Patterson reported that he hopes the Chairman of our other committees have a good idea of what they want to do and how we want to handle it so we can eliminate as many budget surprises as possible. Councilman Patterson expressed appreciation to Secretary Pote for setting up a financial report that compares monthly expenditures to the budgeted amounts and stated it took a lot of work for her to do it and he appreciated it.

2010 Audit – W-2's – Secretary Pote stated that beginning 2011, we must provide W-2's for any paid elected or appointed officials that are not currently on our payroll.

RIGHTS OF WAY & UTILITIES

Rights of Way & Utilities Committee Report

Patching – Councilman Robinson reported that Apple Street and two locations on North Carlisle Street are going to be patched. Councilman Robinson stated that due to the October 31 deadline for paving, that the two locations on North Carlisle Street might have to wait until spring 2012.

Church Street Sewer Line – Councilman Patterson stated that this is being looked into with an engineer to determine what needs done.

13 East McClure Street Sidewalk – Councilman Weller stated that Kay Dorundo, 13 East Main Street, will be given an extension on the replacement of her sidewalk. Councilman Weller stated that per the request of Dorundo to wait until the street has been resurfaced, Dorundo will be given sixty days after the paving of the street has been completed to install a new sidewalk at 13 East McClure Street.

Generator – Councilman Patterson stated the generator upgrade has been given to LEZ Electric and he expects the job to be done this year.

Spotlights on Monument – Councilman Cless stated that the new huge lights recently installed on the monument will probably cause a significant increase in electric. Councilman Patterson stated that there have been significant decreases in our electric bills by going with Spark Energy. President Clouser feels we might have to go back to the Commissioners to discuss this matter. Mayor Krammes stated that veteran groups will chip in.

ADMINISTRATIVE

Capital Tax Collection Bureau – Councilman Cless stated that Josh Vecchio resigned from CapTax. Councilman Cless stated that it is possible the CapTax meetings will be held at the Perry County Courthouse and if this happens, he would be willing to continue to serve as Bloomfield Borough's representative.

EXECUTIVE SESSION

Executive Session – President Clouser called an executive session for the purpose of discussing a personnel matter.

Following the executive session, President Clouser called the meeting back to order.

There being no further business, upon motion by Councilman Patterson, seconded by Councilman Weller, meeting adjourned at 7:54 p.m. to meeting on Tuesday, November 1, 2011. Motion carried.

Respectfully submitted,

Nancy A. Pote, Secretary

