

**BOROUGH OF BLOOMFIELD  
LANDLORD REPORT FORM  
(SUBMISSION REQUIRED)**

The Borough of Bloomfield has adopted an ordinance requiring all landlords to provide the borough with the addresses of all rental units and the names and addresses of the tenants occupying said rental units and also to provide the borough with any change in tenants as they occur. A complete copy of Ordinance #255 is available from the Borough Secretary by calling (717) 582-8888. Go to [www.bloomfieldboro.org](http://www.bloomfieldboro.org) to view these requirements in Chapter 10 of the Borough Ordinances.

Note: Please use a separate form for each rental unit. This form may be copied.

---

**Landlord Information**

Name of Landlord \_\_\_\_\_  
Address of Landlord \_\_\_\_\_  
\_\_\_\_\_ Telephone Number ( ) \_\_\_\_\_  
Address of Rental Unit \_\_\_\_\_  
Apt. # If Applicable \_\_\_\_\_ # of Units in Building \_\_\_\_\_

---

**Former Tenant Information  
(To Be Filed Within Ten Days of Departure)**

Name(s) of Former Adult Occupant(s) \_\_\_\_\_  
Name(s) of Former Children \_\_\_\_\_  
Forwarding Address \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
Date Occupancy Terminated \_\_\_\_\_

---

**New Tenant Information  
(To Be Filed Within Ten Days of Arrival)**

Names(s) of New Adult Occupant(s) \_\_\_\_\_  
Name(s) of New Children \_\_\_\_\_  
Mailing Address \_\_\_\_\_ P.O. Box \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
Date of Occupancy \_\_\_\_\_

---

**Landlord Signature/Date Required**

Signature of Landlord \_\_\_\_\_ Date \_\_\_\_\_

Mail to:  
Bloomfield Borough Secretary  
P.O. Box 144  
New Bloomfield, PA 17068

---

**Borough Office Use Only**

Received by \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_